

CYCLING & WALKING TASK & FINISH WORKING GROUP

VERSION	DATE	AMENDED?	COMMENTS
0.0	4.12.23	No	Draft Version
1.0	12.12.23	Yes	Approved by P&C Committee (12/12/23)
1.1	09.01.24	Yes	Change to Membership, and end date added – Approved by P&C (9/1/24)
1.2	30.01.24	Yes	Added a member of Loddon Valley Ramblers to group's size, and ability to appoint a non-Councillor as Chairman – Approved by P&C (30/01/24)
1.3	27.02.24	Yes	Size updated – to increase to 4 members, 3 from external organisations, and remove the naming of specific organisations – Approved by P&C (27.02.24)

1. **TYPE OF COMMITTEE** => Task & Finish Working Group
2. **PARENT COMMITTEE** => Planning and Community Committee
3. **6 MONTH MEETING RULE VALID (see 6.1.k)**
 - a. YES
4. **SIZE** => 4 Members; to be made up of 1 Labour group and 1 Liberal Democrat group appointment, and 2 active cyclist representatives from either Reading Cycling Club, Reading Cycling Campaign, or a combination of both (disregarding Standing Order 2.2 – political proportionality).

Any member of the group may be appointed to the position of Chairman of this working group (disregarding Standing Order 3.6.1)

5. **END DATE** => 22 May 2024

6. DUTIES AND POWERS

6.1. OVERALL PURPOSE

- a. To identify, prioritise and optimise actions in order to achieve the following, approved, Strategy for Cycling:

The Town Council's strategy is to increase the number of cycling journeys in Woodley, both to support our commitment to climate change, and to promote health and wellbeing in the town.

We will do this by a programme of communication, collaboration and education in the local community aimed at improving conditions for cyclists, facilitating access to cycles, and encouraging more people to get on bikes.

And we'll provide a forum for experienced, new, and Woodley cyclists to have their say on what's needed to improve cycling in Woodley.

- b. To work with local authorities / cycling groups / experts to achieve the aims of the Strategy for Cycling.
- c. To consider ways in which improvements may also be made to walking infrastructure.

6.2. MEETINGS

- a. Meetings will take place as and when required in order to best achieve the stated purpose within the timescales prescribed by the working group.
- b. Officers will be in attendance at all meetings.

6.3. TERMS OF OPERATION

- a. To review and understand Wokingham Borough Council's Local Cycling and Walking Infrastructure Plan (LCWIP) and where it impacts Woodley and the surrounding area.
- b. To review and understand Wokingham Borough Council's Transport Strategy in terms of its contribution to and effect on cycling and walking in Woodley.
- c. To determine and design a programme of communication, collaboration and education events in the local community with relevant stakeholders, targeted at promoting [Active Travel](#) by improving both walking and cycling conditions in Woodley.
- d. To consider the introduction of a Walkers & Cyclists Forum to further collaborate between the Town Council and residents, including identifying the purpose of such a forum, the likely stakeholders, and the level of involvement required from the Town Council.
- e. To identify issues with / improvements required to existing cycling infrastructure and signage, especially those which create poor cycling conditions and reduce safety, and which discourage the take up of cycling. To consider how to resolve these, working with Wokingham Borough Council as the Highways Agency where necessary, and taking into account the Local Cycling & Walking Infrastructure Plan.
- f. To produce an action plan of recommended improvements and, where appropriate, progress them to completion, including making recommendations, via the Planning & Community Committee, to the Strategy & Resources Committee where it is identified that funding is required.