**Project Assessment**

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| **05** | 05/07/22 |
| **Project/policy/service:** | **REPLACE PLANTERS – GARDEN OF REMEMBRANCE** |
| **Cost** | £1,500 est |
| **Priority** | 2 |
| **Completed by:** | Kevin Murray, Deputy Town Clerk |

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| 1. **Project/policy/service information:**

This section should identify the project, policy or service change, the method of delivery and the key stakeholders, main beneficiaries and associated aims. It should also include information regarding the Health & Safety, Legal Compliance and Income Impacts. |
| **What is the purpose of the project, policy change or service change and what are the expected outcomes:** |
| The existing timber planters are over 20 years old and are deteriorating. The planters would be replaced with newly constructed timber sleeper planters.  |
| **Outline how the project, policy change or service change will be delivered and what governance arrangements are in place or required:**  |
| Works to be carried out by Maintenance Team. |
| **Outline the main beneficiaries of the project, policy change or service change:** |
| Public / Park Users / Staff  |
| **Impact** | **Y/N** | **Detail** |
| Health /Safety Impact | Y | Will improve overall safety of area. Although non-urgent |
| Legal Compliance | Y | Health & Safety at Work Act |
| Income Impact | Y | Memorial Plaques income |
| Other | Y | Amenity Improvement/maintenance |

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| 1. **Equality Impacts - Protected characteristics:**
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| There are 9 protected characteristics as identified by the legislation. Consideration should be given to the potential impacts on each of these groups.* Race
* Gender
* Disability
* Gender re-assignment
* Age
* Religious belief
* Sexual orientation
* Pregnancy/Maternity
* Marriage and civil partnership

The table below should indicate whether the project, policy change or service change will have a positive or negative impact on any of the protected characteristic groups. Each group should be assessed and assigned a Positive, No, Low or High impact score. |
| **Protected characteristics** | **Impact score** | **Please detail what impact will be felt by the protected group** |
| Race | None |  |
| Gender | None |  |
| Disabilities | Positive | Works will help ensure provision of access for all users. |
| Age | None |  |
| Sexual orientation | None |  |
| Religion/belief | None |  |
| Gender re-assignment | None |  |
| Pregnancy & maternity | None |  |
| Marriage & civil partnership | None |  |

Based on the initial impact assessment, a more detailed assessment should be carried out where any groups have been identified as having a low or high negative impact.

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| 1. **Environmental Impacts**
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| **Impact** | **Y/N** | **Detail** |
| Carbon impact | N |  |
| Habitat/biodiversity impact | N |  |
| Alternatives considered | Y | Timber alternatives to be considered. If timber used then this will be from sustainable sources. |
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Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Print: Kevin Murray Date: 05/07/22