**Project Assessment**

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| **05** | 05/07/22 |
| **Project/policy/service:** | **REPLACE PATIO DOOR – FRONT OF OAKWOOD CENTRE** |
| **Cost** | £6,000 est |
| **Priority** | 2 |
| **Completed by:** | Kevin Murray, Deputy Town Clerk |

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| 1. **Project/policy/service information:**

This section should identify the project, policy or service change, the method of delivery and the key stakeholders, main beneficiaries and associated aims. It should also include information regarding the Health & Safety, Legal Compliance and Income Impacts. |
| **What is the purpose of the project, policy change or service change and what are the expected outcomes:** |
| The sliding patio doors from the café are very difficult to move/open and replacement runners/fixings are no longer available. The current design also creates a potential trip hazard. Replacement will be non-sliding bi-fold doors. |
| **Outline how the project, policy change or service change will be delivered and what governance arrangements are in place or required:**  |
| Works will be carried out by an appropriate contractor  |
| **Outline the main beneficiaries of the project, policy change or service change:** |
| Public / Park Users / Staff  |
| **Impact** | **Y/N** | **Detail** |
| Health /Safety Impact | Y | Will improve safety of area and eliminate trip hazard |
| Legal Compliance | Y | Health & Safety at Work Act |
| Income Impact | Y | Café and Oakwood Centre are key income generators |
| Other | Y | Amenity improvement/maintenance |

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| 1. **Equality Impacts - Protected characteristics:**
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| There are 9 protected characteristics as identified by the legislation. Consideration should be given to the potential impacts on each of these groups.* Race
* Gender
* Disability
* Gender re-assignment
* Age
* Religious belief
* Sexual orientation
* Pregnancy/Maternity
* Marriage and civil partnership

The table below should indicate whether the project, policy change or service change will have a positive or negative impact on any of the protected characteristic groups. Each group should be assessed and assigned a Positive, No, Low or High impact score. |
| **Protected characteristics** | **Impact score** | **Please detail what impact will be felt by the protected group** |
| Race | None |  |
| Gender | None |  |
| Disabilities | Positive | This work will improve access – eliminating a trip hazard and providing flat access from outside into the café area. |
| Age | Positive | This work will improve access – eliminating a trip hazard and providing flat access from outside into the café area. |
| Sexual orientation | None |  |
| Religion/belief | None |  |
| Gender re-assignment | None |  |
| Pregnancy & maternity | None |  |
| Marriage & civil partnership | None |  |

Based on the initial impact assessment, a more detailed assessment should be carried out where any groups have been identified as having a low or high negative impact.

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| 1. **Environmental Impacts**
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| **Impact** | **Y/N** | **Detail** |
| Carbon impact | N |  |
| Habitat/biodiversity impact | N |  |
| Alternatives considered | N |  |
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Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Print: Kevin Murray Date: 05/07/22