

# ALLOTMENTS TASK AND FINISH WORKING GROUP

VERSION	DATE	AMENDED?	COMMENTS
0.1	24.05.23	No	Original Draft
1.0	06.06.23	Yes	Draft updated and approved by LS Committee – 6/6/23

**1. TYPE OF COMMITTEE** => Task and Finish Working Group

**2. PARENT COMMITTEE** => Leisure Services Committee

**3. 6 MONTH MEETING RULE VALID (see 6.1.k)**

a. YES

**4. SIZE** => 4 Councillors; up to 5 representatives, made up of a mix of members of the Allotments Tenants Committee and allotments holders

## **5. DUTIES AND POWERS**

### **5.1 OVERALL PURPOSE**

- a. To review the existing allotments tenancy agreement and make a recommendation to the Leisure Services Committee regarding any proposed changes.
- b. To make minor improvements to the allotments tenancy agreement, which was extensively overhauled two years ago, whilst taking on board comments from the Tenancy Committee and current tenants.

### **5.2 MEETINGS**

- a. Meetings of the working party shall take place as and when required until the task has been completed, or where no meeting has occurred in a 6 month period.
- b. Officers will attend the meetings of the working party.
- c. Meetings will take place virtually.

### **5.3 TERMS OF OPERATION**

- a. To review the current allotments tenancy agreement and consider any updates or amendment which may be required.
- b. To make a recommendation to the Leisure Services Committee regarding any changes to the allotments tenancy agreement.