



The Oakwood Centre, Headley Road, Woodley, Berkshire, RG5 4JZ  
www.woodley.gov.uk

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To: **ALL MEMBERS OF THE COUNCIL**

**YOU ARE HEREBY SUMMONED to attend an Extraordinary Meeting of Woodley Town Council at the Oakwood Centre at 8:00pm on Tuesday 28 February 2023.**

**The Town Council reserves the right to record and broadcast this meeting. Anybody attending the meeting will, by virtue, consent to having their image and audio recorded for this purpose.**

A handwritten signature in black ink, appearing to read 'Kevin Murray', is written over a light blue horizontal line.

Kevin Murray  
Deputy Town Clerk

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## **A G E N D A**

1. **APOLOGIES**

2. **DECLARATIONS OF INTEREST**

To receive any declarations of interest from Members.

3. **COMPOSITION OF THE COUNCIL**

To note that, following the co-option of Councillor Errawalla and Councillor Parvaiz at the Full Council meeting held on 7 February 2023, and following their subsequent signing of the declaration of acceptance and confirmation that they are Members of the Conservative Group, the composition of the Council is now as follows

Conservative:	18
Liberal Democrat:	4
Labour & Independent:	3

4. **STANDING COMMITTEE MEMBERSHIP**

- a) To note the change to the division of places on Standing Committees, as set out in **Report No. FC 3/23**, instigated by the change to the political composition of the Council, and to note that, in line with Standing Order 9.1 d), Standing Committees have been duly suspended.
- b) For Members of Full Council to consider, in line with Standing Order 2.2 b), changing the number of allocated places on the Strategy & Resources Committee, the Leisure Services Committee, and the Planning & Community Committee, as stipulated in their Powers and Duties, to a workable number.
- c) To confirm any changes to political group appointments on the Standing Committees in line with agreed changes determined in item 4 b).

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5. **SUB COMMITTEE, TASK & FINISH WORKING GROUP & PARTNERSHIP MEMBERSHIP**

- a) To note the change to the division of places on sub committees, task and finish working groups and partnerships, as set out in **Report No. FC 3/23**, instigated by the change to the political composition of the Council, and to note that, in line with Standing Order 9.1 d), these committees have been duly suspended.
- b) To approve the suspending of the relevant Standing Orders which require that changes to sub committees, task and finish working groups and partnerships, including changes to size and allocations, are to be made through a resolution at a meeting of the Parent Committee (SOs 2.2.b / 2.2.d / 6.4.2.a / 6.5.3.a / 6.6.2.a) and that, should a 'quorate' of members from the parent Standing Committees be present, that is to say 3 or 1/3 (whichever is higher), Members of the relevant Standing Committee may consider changing the number of allocated places on committees for which they are the parent committee.
- c) (*Assuming item 5c is approved*) For Members of the Strategy & Resources and Leisure Services Committees present to consider, in line with Standing Order 2.2 b), changing the number of allocated places on committees, task and finish working groups, or partnerships for which they are the parent committee, to a workable number.

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The committees to be considered are as follows:

<b>Committee</b>	<b>Parent Committee</b>
Investments Sub Committee	Strategy & Resources
Personnel Sub Committee	
PR & Marketing Sub Committee	
Risk Management Sub Committee	
Standing Orders & Financial Regulations Sub Committee	
Youth Services Task and Finish Working Group	
Climate Emergency Sub Committee	
Town Electors Task and Finish Working Group	
Community Youth Partnership	Leisure Services
3G Pitch Steering Group Sub Committee	
Allotments Working Party	

- d) To confirm any changes being made to political group appointments on sub committees, task and finish working groups, and partnerships, in line with any agreed changes determined in item 5 d).

Woodley Town Council

**CHANGES TO DIVISION OF PLACES ON COMMITTEES**

**REPORT OF THE COMMITTEE OFFICER**

**Purpose of Report**

To provide an explanation behind the changes to the division of places on Standing Committees, Sub Committees, Task & Finish Working Groups and Partnerships, and to advise Members as to how these committees may be reinstated.

**Background**

Following the co-option of Councillor Errawalla and Councillor Parvaiz at the Full Council meeting held on 7 February 2023, the political composition of the Council changed. This change has impacted the division of places on committees with a Councillor membership of 3, 5 or 9 Members.

Committees of 9 Members

Based on normal mathematical rounding, the Liberal Democrat Group are now only entitled to one place on committees with a membership of 9 Councillors, when previously this was two. However, this would mean only 8 places are allocated to such committees, one less than it should be. As such, the Strategy & Resources, Leisure Services, and Planning & Community Committees are not currently viable in line with proportionality rules.

<b>DIVISION OF PLACES COMMITTEES WITH 9 MEMBERS</b>	<b>Previous Split</b>	<b>Current Split</b>
Unrounded Figure - Con	6.26	6.48
Unrounded Figure - LD	1.57	1.44
Unrounded Figure – Lab & Ind	1.17	1.08
Rounded Figure - Con	6	6
Rounded Figure - LD	2	1
Rounded Figure - Lab	1	1
<b>Total Allocated Members</b>	<b>9</b>	<b>8</b>

Committees of 5 Members

Based on normal mathematical rounding, the Conservative Group are now entitled to an additional place on committees with a membership of 5 Councillors. However, this means the number of places allocated would be 6, one more than it should be. As such, such committees are not currently viable in line with proportionality rules.

<b>DIVISION OF PLACES COMMITTEES WITH 5 MEMBERS</b>	<b>Previous Split</b>	<b>Current Split</b>
Unrounded Figure - Con	3.48	3.60
Unrounded Figure - LD	0.87	0.80
Unrounded Figure – Lab & Ind	0.65	0.60
Rounded Figure - Con	3	4
Rounded Figure - LD	1	1
Rounded Figure - Lab	1	1
<b>Total Allocated Members</b>	<b>5</b>	<b>6</b>

For reference, the affected committees are as follows:

<b>Committee</b>	<b>Parent Committee</b>	<b>Current Membership (Cllrs)</b>
Community Youth Partnership	Leisure Services	Al-Sanjari, Cheng, Forrer, Gilder, Rowland
Investments Sub Committee	Strategy & Resources	Anderson, Baker, Brindley, Heap, Nagra
Personnel Sub Committee		Anderson, Doyle, Rowland, Sartorel, Soane
PR & Marketing Sub Committee		Bragg, Brindley, Cheng, Jewell, Swaddle
Risk Management Sub Committee		Bragg, Doyle, Green, Horskins, Rowland
Standing Orders & Financial Regulations Sub Committee		Baker, Bragg, Heap, Nagra, Swaddle
Youth Services Task and Finish Working Group		Al-Sanjari, Bragg, Chadwick, Gilder, Skegg

### Committees of 3 Members

Based on normal mathematical rounding, the Liberal Democrat Group are now not entitled to a place on committees with a membership of 3 Councillors, when previously they were entitled to one place. However, this would mean only 2 places are allocated to such committees, one less than it should be. As such, such committees are not currently viable in line with proportionality rules.

<b>DIVISION OF PLACES COMMITTEES WITH 3 MEMBERS</b>	<b>Previous Split</b>	<b>Current Split</b>
Unrounded Figure - Con	2.09	2.16
Unrounded Figure - LD	0.52	0.48
Unrounded Figure – Lab & Ind	0.39	0.36
Rounded Figure - Con	2	2
Rounded Figure - LD	1	0
Rounded Figure - Lab	0	0
<b>Total Allocated Members</b>	<b>3</b>	<b>2</b>

For reference, the affected committees are as follows:

<b>Committee</b>	<b>Parent Committee</b>	<b>Current Membership (Cllrs)</b>
3G Pitch Steering Group Sub Committee	Leisure Services	Bragg, Lewis, Skegg
Allotments Task and Finish Working Group		Bragg, Heap, Smith
Climate Emergency Sub Committee	Strategy & Resources	Baker, Jewell, Wicks
Town Electors Task and Finish Working Group		Anderson, Brindley, Skegg

## Proposal

In line with Standing Order 9.1 d), all of the above committees have been suspended.

In order to be able to re-instate these committees, the number of allocated places needs to be changed to a workable number. Changes must be proposed and approved by Members of the relevant Parent Committee.

Below is a table showing the current division of places based on the political composition of the Council for committee memberships from 3 up to 12 members.

<b>Membership</b>	<b>12</b>	<b>11</b>	<b>10</b>	<b>9</b>	<b>8</b>	<b>7</b>	<b>6</b>	<b>5</b>	<b>4</b>	<b>3</b>
Unrounded Figure - Con	8.64	7.92	7.20	6.48	5.76	5.04	4.32	3.60	2.88	2.16
Unrounded Figure - LD	1.92	1.76	1.60	1.44	1.28	1.12	0.96	0.80	0.64	0.48
Unrounded Figure - Lab	1.44	1.32	1.20	1.08	0.96	0.84	0.72	0.60	0.48	0.36

Rounded Figure - Con	9	8	7	6	6	5	4	4	3	2
Rounded Figure - LD	2	2	2	1	1	1	1	1	1	0
Rounded Figure - Lab	1	1	1	1	1	1	1	1	0	0
	<b>12</b>	<b>11</b>	<b>10</b>	<b>8</b>	<b>8</b>	<b>7</b>	<b>6</b>	<b>6</b>	<b>4</b>	<b>2</b>

## Recommendations:

- ◆ **That Members note the information contained in the report.**