



The Oakwood Centre, Headley Road, Woodley, Berkshire, RG5 4JZ
www.woodley.gov.uk

To: **ALL MEMBERS OF THE COUNCIL**

NOTICE IS HEREBY GIVEN that a Meeting of the Town Council will be held at The Oakwood Centre on Tuesday 5 February 2019 at 8:00pm.

Deborah Mander
Town Clerk

Town Forum

The first 30 minutes of the meeting will be set aside for members of the public to pose questions to the Council.

If there are no questions, the Council will commence business forthwith.

A G E N D A

1. **APOLOGIES**
2. **DECLARATIONS OF INTEREST**
To receive any declarations of interest from Members.
3. **MINUTES OF COUNCIL MEETING HELD ON 11 DECEMBER 2018** Page 3
To approve the minutes of the Council meeting held on 11 December 2018, and that they be signed by the Chairman.
4. **COMMITTEE REPORTS**
To receive reports from the following:

4.1	Planning Committee	8 January 2019	Page 13
4.2	Leisure Services Committee	15 January 2019	Page 23
4.3	Strategy and Resources Committee	22 January 2019	Page 29
4.4	Planning Committee	29 January 2019	Page 41

5. **LEADER'S STATEMENT**
To receive a statement from the Leader of the Council.

6. **MALONE PARK**
To consider **Report No. FC 1/19**. Page 49

7. **BULMERSHE SULV JOINT WORKING PARTY**
To note **Report No. FC 2/19** of the Bulmershe SULV Joint Working Party meeting held on 24 January 2019. Page 51

8. **WOKINGHAM BOROUGH PLAN**
To consider a response to correspondence from Wokingham Borough Council, attached at **Appendix 8**, requesting feedback on the issues outlined in the Wokingham Borough Engagement Summary (**enclosed**) and the Public Engagement Results Summary (**enclosed**). Page 52

9. **OUTSIDE BODIES**
To receive any reports from Town Council representatives on outside bodies. (**Appendix 9**) Page 53

10. **TOWN MAYOR'S ENGAGEMENTS**
To receive a report from Councillor Sam Rahmouni on his engagements as Town Mayor. (**Appendix 10**) Page 54

- There have been no engagements for the Deputy Mayor since the last meeting.

11. **FUTURE AGENDA ITEMS**
To consider any items for inclusion in future Council agendas.

**Minutes of a Meeting of the Town Council held at the Oakwood Centre on
Tuesday 11 December 2018 at 8 pm**

Present: Councillors S. Rahmouni (Chairman); K. Baker; T. Barker; D. Bragg;
S. Brindley; A. Chadwick; J. Cheng; R. Dolinski; M. Forrer; D. Fradley;
B. Franklin; K. Gilder; M. Green; J. MacNaught; D. Mills; D. Smith;
B. Soane; D. Stares; M. Walker

Officers present: D. Mander, Town Clerk; K. Murray, Deputy Town Clerk;

Also present: 2 members of the public

Before the start of the meeting:

- The Town Mayor presented grants to representatives of local community groups and other organisations and to two individuals, as reported in **Appendix A**.
- A maximum of 30 minutes was set aside for members of the public to pose questions to the Council in the Town Forum, as reported in **Appendix B**.

49. **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors C. Dixon, JJ. Ellis, M. Green, R. Horskins, D. Mills, J. Trick and P. Wicks and from Cllr B. Soane for lateness.

50. **DECLARATIONS OF INTEREST**

There were no declarations of interest made by Members.

51. **MINUTES OF COUNCIL MEETING HELD ON 2 OCTOBER 2018**

The Town Mayor presented the minutes of the Council meeting held on 2 October 2018.

RESOLVED:

- ◆ To approve the minutes of the Council meeting held on 2 October 2018 and that they be signed by the Mayor as a correct record.

52. **COMMITTEE REPORTS**

52.1 **Minutes of the Planning Committee: 9 October 2018**

Councillor Barker presented the minutes of the Planning Committee meeting held on 9 October 2018.

RESOLVED:

- ◆ To receive the minutes of the Planning Committee meeting held on 9 October 2018.

52.2 **Minutes of the Planning Committee: 6 November 2018**

Councillor Barker presented the minutes of the Planning Committee meeting held on 6 November 2018.

RESOLVED:

- ◆ To receive the minutes of the Planning Committee meeting held on 6 November 2018.

- 52.3 **Minutes of the Leisure Services Committee: 20 November 2018**
Councillor Barker presented the minutes of the Leisure Services Committee meeting held on 20 November 2018.

RESOLVED:

- ◆ To receive the minutes of the Leisure Services Committee meeting held on 20 November 2018.

- 52.4 **Minutes of the Strategy and Resources Committee: 27 November 2018**
Councillor Baker presented the minutes of the Strategy and Resources Committee meeting held on 27 November 2018.

RESOLVED:

- ◆ To receive the minutes of the Strategy and Resources Committee meeting held on 27 November 2018.
- ◆ To adopt the Treasury Management Strategy 2019/20.
- ◆ To approve the schedule of meetings for the 2019/20 municipal year, as attached at **Appendix C**.

- 52.5 **Minutes of the Planning Committee: 4 December 2018**
Councillor Barker presented the minutes of the Planning Committee meeting held on 4 December 2018.

RESOLVED:

- ◆ To receive the minutes of the Planning Committee meeting held on 4 December 2018.

53. **COMPOSITION OF THE COUNCIL**

RESOLVED:

- ◆ To note that Councillor Dolinski had resigned from the Conservative Group and was now an independent councillor.
- ◆ To note the composition of the Council:
Conservative: 23 Independent: 2

54. **POLITICAL GROUP LEADERS**

RESOLVED:

- ◆ To note that Councillor Brindley had been appointed Deputy Leader of the Conservative Group.

55. **ELECTION OF DEPUTY LEADER OF THE COUNCIL**

RESOLVED:

- ◆ To note that Councillor Dolinski had resigned as Deputy Leader of the Council.
- ◆ To elect Councillor Brindley as Deputy Leader of the Council.

56. **REQUEST FOR LEAVE OF ABSENCE**

Members considered the request for a five months' leave of absence due to ill health from Councillor Dixon and

RESOLVED:

- ◆ To approve a leave of absence of five months to Councillor Dixon due to ill health.

57. **COMMITTEE MEMBERSHIP**

RESOLVED:

- ◆ To note that Councillor Dolinski had resigned from the Strategy and Resources Committee and the Planning Committee.
- ◆ To suspend Standing Order 4f.
- ◆ To appoint Councillor Gilder to the Strategy and Resources Committee for the remainder of the municipal year.
- ◆ To make no appointment to the vacant place on the Planning Committee.

58. **LEADER'S STATEMENT**

The Leader of the Council made the following statement:

"As this is the last Full Council Meeting of 2018 I will try and keep this brief.

We have already covered in previous agenda items the procedural impact of Cllr Dolinski's resignation from the Conservative Group to become an Independent on this council.

I tried to get Cllr Dolinski to remain on all the committees and working groups etc. as I strongly believe this Town Council is less about political titles and more about what we as individuals and collectively can do for Woodley residents. We have demonstrated this time and time again most recently earlier on agenda item 9a where we have elected Cllr Gilder to the Strategy & Resources Committee to replace Cllr Dolinski.

Unfortunately, he felt this was not possible given his strong feelings following recent events on the Borough Council and we have to collectively respect his decision.

Cllr Dolinski has been a fantastic asset to this council and his ward residents and he will be a great loss. He has also been a great Deputy Leader to me. As the individual who introduced Cllr Dolinski to local politics, I am personally very saddened by his resignation. On behalf of this council and on a personal basis I want to put on record our thanks for all the work he has undertaken on behalf of both the council and residents.

He was already standing down in May 2019 and I believe he wishes to relocate to a location outside of Berkshire. I am sure I speak for all of us when I wish him all the best for the future in whatever he does."

59. **MAYORAL INSIGNIA**

The Town Clerk presented Report No. FC 5/18 and explained the background to the proposal to change the Mayoral insignia from the 1974 design to one similar to that on the Council's logo. The change in design meant that there would be an additional cost to provide new badges for the Mayoress/consort/ escort and the Deputy Mayoress/consort/escort, as well as new past mayor badges. In all it was estimated that a further £1,850 would need to be added to the existing earmarked reserve of £4,700 to cover these additional costs. Members considered the report and

RESOLVED:

- ◆ To adopt a new Mayoral insignia design, as presented, and to approve the allocation of £1,850 from the general reserve to the Mayoral insignia reserve to fund the replacement regalia.

60. **LAKE REGENERATION PROJECT**

The Deputy Town Clerk reported on the two tenders that had been received from contractors for the work to be undertaken on the lake in Woodford Park. He explained that where less than three tenders were received the Council or the Strategy and Resources Committee may make such arrangements as it thinks fit for executing the works. Members were asked to approve the appointment of Ebsford Environmental and Councillor Baker reported that he had been present at the opening of the tenders and supported the proposal based on the information that company had provided.

RESOLVED:

- ◆ To approve the appointment of Ebsford Environmental to carry out the silt redistribution, stump removal, bank repairs, membrane installation, creation of wildlife area and construction of boardwalk works as per the tender submission.

61. **OUTSIDE BODIES**

No written reports had been received. Members noted the following verbal reports:

Councillor Bragg reported on the Board meeting on 5th December of the Citizens Advice Bureau in Wokingham:

This was officially the last meeting for John Ferguson who had now retired although it was his intention to continue volunteering for a short while. The new CEO, Jake Morrison therefore chaired the meeting. Jake had arrived from Liverpool having been working with the CAB in Southport and was already establishing his mark on operations. Two new Trustees had also been added to the Board, Michael Drake who had taken on the role of Treasurer, and Jeremy Best.

The new contract with WBC dictated that they could now only assist people who worked or lived within Wokingham Borough and it had therefore been necessary to turn away 3 or 4 people on this basis and redirect them to other areas. This was particularly noticeable at the Court Desk where, under emergency procedures, Citizens Advice still needed to help people from outside the area at very short notice, largely from Reading Borough.

Between August and November a total of 17 clients were represented at court hearings for repossession and warrants and once again positive outcomes had been received on all.

Woodley continued to carry out 6 to 8 assessments per day and 3 to 4 appointments. The significant areas remained those of Benefits and Debt and they now held a Food Parcel in the office from the Food Bank so they could assist people if needed.

While budgets remained tight and further fundraising was being considered it was pleasing to see that over the first 6 months of this current year the Bureau was operating within budget

Councillor Gilder reported that she had attended the Wokingham Sports Council Sports Awards ceremony at Bulmershe School where there had been a lot of spectacular achievements from youngsters that older people should be noting. Woodley was well represented in the awards. The Sports Council was looking at other venues for this event in future years. Councillor Gilder also reported that it had been suggested that there were not enough nominations – the nominations are invited in September with an October deadline. She felt it would be helpful if nominations could be made when we see someone achieving in sport, rather than wait for the nominations to be open.

Councillor Barker reported on the AGM of the Berkshire Association of Local Councils (BALC) that he and the Town Clerk had attended on Wednesday 14th November at Shinfield Village Hall:

Chris Graham, BALC Vice Chairman, provided a progress report on the new arrangements with the Hampshire Association (HALC) whereby HALC would provide services on behalf of BALC. This followed the resignation of the former CEO and main service provider in mid 2018.

There was a presentation by Cllr. Evans from HALC to describe the services that his association could provide for BALC.

Jonathan Owen, the National Association (NALC) CEO, provided a national update which included the following:

- NALC partners with 43 county associations
- There are over 10,000 councils in England and 85% are in NALC
- Covers 120,000 councillors
- 6.73p elector association fee goes to NALC
- NALC provides:
 - Councillor Guides covering Employment, Planning, Social Media and Finance
 - Toolkits for GDPR
 - Councillor Training
- In future, NALC want the focus will be on:
 - Local parish/town councils to be the focus of community efforts
 - Vibrant, dynamic and effective local councils help communities help themselves
 - Put communities back in control including:
 - Funding
 - Devolution and engagement
 - Build capacity & support councillors
 - Empower communities
- Increase BALC subscription rate from 21.11p to 21.8p per elector up to an electorate of 5000 then reducing for the remainder to 3.27p per elector (up from 3.17).

Councillor Rahmouni gave a verbal update on matters at the Robert Palmer Almshouses. A new Chairman, Mr Hart, had been appointed. He had been sorting out the correct terms of office of the trustees and a new secretary was being sought, following the resignation of the former secretary.

Councillor Cheng reported that matters were much the same at the Poores Land charity. A Christmas party was being held that evening.

During the verbal reports made at the meeting Councillor Fradley asked if the Council could receive written reports so that these could be in the minutes.

62. **TOWN MAYOR'S ENGAGEMENTS**

The Town Mayor reported on the fourteen engagements he had attended since the last meeting, including the switching on of the Christmas lights in the town centre and the opening of the Woodley Christmas Extravaganza.

The Deputy Town Mayor reported on the nine engagements he had carried out since the last meeting.

63. **FUTURE AGENDA ITEMS**

Under this item Councillor Baker suggested that some thought be given to flags that could be flown on the new flagpoles for particular events.

Meeting closed at 9:20 pm

Meeting of the Town Council on 11 December 2018

Before the start of the meeting the mayor presented grants to representatives of the following local community groups and other organisations:

Berkshire Multiple Sclerosis Therapy Centre
Home-Start Wokingham District
Sue Ryder Duchess of Kent Hospice
Wokingham Job Support Centre
Wokingham Volunteer Centre
Woodley Adopt a Street Project (WASP)
Woodley and North Earley Community Forum

Individuals:

William Cowen
Rosie Cowen

TOWN FORUM

11 December 2018

Mrs Mary Holmes asked if the November copy of the newsletter that had not been delivered to all households would be reprinted and delivered and said that she hoped that the Council would not be paying the company that had not carried out the delivery to all households in the town.

The Town Clerk explained that unfortunately the company that had been engaged, and that had not delivered the newsletters and postcards inviting residents to the Remembrance commemoration at the Memorial Ground, guaranteed only a target delivery of between 40 and 60 percent. They claimed to have met that target through the tracking they had carried out. The Council was very disappointed at the outcome and had done its best to publicise the commemoration in other ways and to publicise that residents could view the newsletter online or on the Council noticeboards. The Town Clerk confirmed that the company's terms were payment upfront and that the Council had paid for the delivery upfront.

SCHEDULE OF MEETINGS - 2019/20

All Council and Committee meetings are held on Tuesdays. Planning Committee meetings start at 7:45pm. All other Council and Committee meetings start at 8:00pm (unless otherwise notified). Members of the public are welcome to attend all meetings.

PLANNING COMMITTEE	LEISURE SERVICES	STRATEGY & RESOURCES	FULL COUNCIL
<u>2019</u> 21 May 18 June	<u>2019</u> 4 June	<u>2019</u> 11 June	<u>2019</u> Annual Meeting: 14 May 25 June
16 July 13 August (SH) 10 September	3 September	17 September	1 October
8 October 5 November 3 December	19 November	26 November	10 December
<u>2020</u> 7 January 28 January	<u>2020</u> 14 January	<u>2020</u> 21 January	<u>2020</u> 4 February
25 February 24 March 21 April	14 April (SH)	28 April	Town Electors: 3 March Annual Meeting: 12 May

(SH = School Holidays)

SCHOOL TERM DATES

2019 Tuesday 23 April to Tuesday 23 July
Tuesday 3 September to Friday 20 December
(NOTE: Training days - to be agreed)

Half Term: 27 May - 31 May
Half Term: 28 October - 1 November

Good Friday: 19 April 2019
WBC & WTC Elections: 2 May 2019

2020 Monday 6 January to Friday 3 April
Monday 20 April to Tuesday 21 July
(NOTE: Training days - to be agreed)

Half Term: 17 - 21 February
Half Term: 25 - 29 May

Good Friday: 10 April 2020
WBC Elections: 7 May 2020

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**Minutes of a Meeting of the Planning Committee held at the Oakwood Centre
on Tuesday 8 January 2019 at 7:45 pm**

Present: *Councillors: T. Barker (Chairman); D. Bragg; D. Mills; S. Rahmouni;
M. Walker; P. Wicks*

Officer present: *L. Matthews, Committee Officer*

Also present: *19 members of public*

144. **APOLOGIES**

Apologies for absence were received from Councillors J. Cheng, M. Forrer, D. Fradley, B. Franklin and J. MacNaught.

145. **DECLARATIONS OF INTEREST**

Councillor D. Bragg – Prejudicial interest: Agenda item 8, as he is a Member of the Board of Trustees of Citizens Advice Wokingham, who have applied for a grant from the Council.

Councillor Bragg left the room when agenda item 8 was considered and took no part in the discussion or decision on this item.

146. **MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 4 DECEMBER 2018**

RESOLVED:

- ◆ That the minutes of the Planning Committee meeting held on 4 December 2018 be approved and signed by the Chairman as a true and accurate record.

147. **CURRENT PLANNING APPLICATIONS**

RESOLVED:

- ◆ To forward comments to the planning authority as detailed in **Appendix A**.

148. **PLANNING DECISIONS**

RESOLVED:

- ◆ To note information on decision notices received from the planning authority since the last meeting, as given in the agenda.

149. **NEIGHBOUR CONSULTATION SCHEME**

RESOLVED:

- ◆ To note application 183413.
Location: 128 Reading Road, Woodley, RG5 3AD.
Proposal: Application for the prior approval of the erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 6.0m, for which the maximum height would be 3.0m and the height of the eaves 2.5m.

- ◆ To note application 183428.
Location: 80 Kingfisher Drive, Woodley, RG5 3LG.
Proposal: Application for the prior approval of the erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 4.0m, for which the maximum height would be 3.715m and the height of the eaves 2.6m.

150. **PLANNING APPEALS**

RESOLVED:

- ◆ To note that the following appeal against refusal of planning permission had been lodged with the Planning Inspectorate:

Application: 180297
Location: Land to the South of Sandford Farm Cottage, Perimeter Road, Woodley, RG5 4SU.
Proposal: Full application for the proposed erection of 2 new dwellings, relocation of access, including enhancement of TPO and landscape proposals.

- ◆ To note the following appeal decision:

Application: 182265
Location: 67 Malone Road, Woodley, RG5 3NL.
Proposal: Proposed erection of single storey front/side/rear extension incorporating roof light, and two storey front extension.
Details: The appeal was made against a refusal of planning permission.
Decision: The appeal was dismissed.

151. **REVISED ESTIMATES 2018/19 AND BUDGET ESTIMATES 2019/20**

Members considered Report No. PC 1/19 and the applications received for grant funding for 2019/20.

RESOLVED:

- ◆ To note Report No. PC 1/19.
- ◆ To recommend that the Revised Budget Estimates for 2018/19, as set out in the budget appendix, be approved.
- ◆ To recommend to the Strategy and Resources Committee that the following annual grants be awarded for 2019/20:

Citizens Advice Wokingham	£6,620
ARC	£5,000
Keep Mobile	£2,000
School Days Project	£1,800
- ◆ To recommend to the Strategy and Resources Committee that the Budget Estimates for 2019/20 be approved.

152. **COMMUNITY SPEEDWATCH UPDATE**

The Chairman reported that since the last meeting the data logger had been deployed in Tippings Lane for a second time to carry out a full 7 day survey as previously, when the equipment was first being tested, results had only been collected for 3 days. The second survey had produced similar results to the first and this had been identified as a location to use the Sentinel camera.

The data logger had also been used to monitor Reading Road in the vicinity of the allotments site and indicated that speeding occurred throughout the day. The Sentinel camera would be used at this location in the future. However, the Chairman informed Members that the Sentinel equipment, which required volunteers to be present at the roadside, would probably not be used during the winter months.

The following roads had been identified as locations for future deployment of the data logger:

- the south-eastern end of Reading Road
- a second location in Colemans Moor Road
- Butts Hill Road, following the removal of temporary traffic controls at the railway bridge.
- Woodlands Avenue

153. **WOKINGHAM BOROUGH COUNCIL LOCAL PLAN UPDATE:
STATEMENT OF COMMUNITY INVOLVEMENT CONSULTATION**

At the last meeting of the Planning Committee (4 December 2018, minute number 136) it had been resolved that Members would send any comments on the Wokingham Borough Council Statement of Community Involvement to the Town Clerk so that a response could be made to the consultation. Members noted that no comments had been received.

154. **WOKINGHAM BOROUGH COUNCIL LOCAL PLAN UPDATE:
HOMES FOR THE FUTURE CONSULTATION**

RESOLVED:

- ◆ To defer this item until the next meeting of the Planning Committee on 29 January 2019.

155. **CORRESPONDENCE FROM STUDENTS OF WAINGELS COLLEGE REGARDING
WASTE MANAGEMENT**

Members noted the four letters that had been received from students of Waingels College regarding waste management.

RESOLVED:

- ◆ That the Chairman would send a reply to the students thanking them for their suggestions.

156. It was proposed by the Chairman and

RESOLVED:

- ◆ That as the business was unlikely to be completed by 10pm the meeting continue in order to complete the business set out in the agenda.

157. **WOODLEY AND NORTH EARLEY COMMUNITY FORUM**

Members noted the report of the Woodley and North Earley Community Forum meeting held on 5 December 2018.

158. **PUBLICATIONS/INFORMATION**

RESOLVED:

- ◆ To note receipt of the following:
 - *WTCMI Newsletter – December 2018*
 - *Me2 Club Newsletter – December 2018*
 - *Thames Valley Environmental Records Centre Newsletter – Winter 2018*
 - *Homes for the Future information leaflet – Wokingham Borough Council*

159. **FUTURE AGENDA ITEMS**

There were no suggestions for future agenda items.

160. **PUBLICITY/WEBSITE**

RESOLVED:

- ◆ To publicise the following:
 - The results of the Speedwatch monitoring – to be available on the website.

161. **EXCLUSION OF PUBLIC AND PRESS**

RESOLVED:

- ◆ That in view of the confidential nature of the business about to be transacted in relation to legal matters, it was advisable in the public interest that the public and press were temporarily excluded and asked to withdraw for the following agenda item.

162. **ENFORCEMENT ISSUES**

The Chairman informed the meeting of seven ongoing enforcement matters and four enforcement investigation closure notifications.

The meeting closed at 10:10 pm

Woodley Town Council

Page 1

Date :- 10/01/2019

Observations on the following Planning Applications

<u>Application No</u>	<u>Date Recd</u>	<u>Applicant Name</u>	<u>Location</u>
Approved on the following applications;			
183091	30/11/2018	Mr Kashif Hussain	51 Malone Road Malone Road Woodley RG5 3NL
Proposal : Householder application for the proposed conversion of existing garage to additional habitable accommodation, erection of a single storey rear extension, pitched roof to front and erection of a front porch.			
Observations : No objections.			
183143	05/12/2018	Mr Steve Kendrick	91 Loddon Bridge Road Loddon Bridge Road Woodley RG5 4AE
Proposal : Full planning application for the proposed erection of a two storey dwelling following demolition of existing bungalow.			
Observations : No objections.			
183190	04/12/2018	Mr Peter Roe	4 Keane Close Keane Close Woodley RG5 4LG
Proposal : Householder application for proposed single storey rear, side and front extensions and conversion of existing garage to habitable accommodation.			
Observations : No objections.			
183213	02/01/2019	Mr Mahendra Patel	59 Malone Road Malone Road Woodley RG5 3NL
Proposal : Application for the removal of Condition 4 of planning consent 180018 for the proposed erection of single storey front extension, plus part single part two storey side and rear extension to dwelling. Condition 4 relates to garage to be retained.			
Observations : No objections.			
183229	06/12/2018	Unknown	The Former Adwest Western Site Headley Road East Woodley RG5 4SN
Proposal : Full planning application for the redevelopment to form 5 industrial units for different use classes with associated access, car parking, hardstanding and landscaping works.			
Observations : The Committee had no objections to this application, but wanted to know what the proposals were for the whole site. The Committee felt strongly that both Woodley Town Council and Wokingham Borough Council should be informed by the applicant of their overall plans for the whole site.			

Date :- 10/01/2019

Observations on the following Planning Applications

<u>Application No</u>	<u>Date Recd</u>	<u>Applicant Name</u>	<u>Location</u>
183246	30/11/2018	Mr & Mrs A Durrell	2 Corbett Gardens Corbett Gardens Woodley RG5 4JY
Proposal : Householder application for proposed part single storey rear extension, part two storey side and rear extensions to existing dwelling and conversion of existing garage space to provide habitable accommodation.			
Observations : No objections.			
183280	04/12/2018	Mr P Buley	32 Malvern Close Malvern Close Woodley RG5 4HL
Proposal : Householder application for proposed erection of a white PVCu framed conservatory to the rear of existing dwelling.			
Observations : No objections.			
183292	01/12/2018	Mr & Mrs Tejani	65 Quentin Road Quentin Road Woodley RG5 3NE
Proposal : Householder application for proposed erection of single storey rear, side and front extensions following demolition of existing garage plus internal alterations.			
Observations : No objections.			
183330	05/12/2018	Mr & Mrs H Singh	33 Antrim Road Antrim Road Woodley RG5 3NU
Proposal : Householder application for the proposed erection of single storey rear extension to dwelling, plus internal alterations and changes to fenestration.			
Observations : No objections.			
183343	06/12/2018	Ms K Allchurch	30 Quentin Road Woodley RG5 3NE
Proposal : Householder application for a proposed single storey front extension to form porch and conversion of existing garage to habitable accommodation.			
Observations : No objections.			
183357	12/12/2018	Mr & Mrs IM Iqbal	8 Butts Hill Road Butts Hill Road Woodley RG5 4NH
Proposal : Householder application for proposed alterations to driveway, formation of a new access and erection of brick piers/gates.			
Observations : No objections.			

Date :- 10/01/2019

Observations on the following Planning Applications

<u>Application No</u>	<u>Date Recd</u>	<u>Applicant Name</u>	<u>Location</u>
183469	21/12/2018	Mr Jay Smith	61 Nightingale Road Nightingale Road Woodley RG5 3LU
Proposal : Householder application for proposed erection of a single storey rear extension and partial garage conversion to provide habitable accommodation.			
Observations : No objections.			
183498	02/01/2019	Mr & Mrs Cripps	24 Nightingale Road Nightingale Road Woodley RG5 3LS
Proposal : Householder application for proposed erection of a single storey rear extension and installation of raised patio level with internal floor.			
Observations : No objections.			
183500	02/01/2019	Unknown	10 Western Avenue Western Avenue Woodley RG5 3BH
Proposal : Householder application for proposed erection of a part single storey rear extension, part single storey side extension to existing dwelling.			
Observations : No objections.			
183507	02/01/2019	Mr & Mrs M Bridson	19 Fosters Lane Fosters Lane Woodley RG5 4HH
Proposal : Householder application for the proposed erection of single storey side/rear extension incorporating 1 No. rooflight following the demolition of existing conservatory and outbuilding, plus changes to fenestration.			
Observations : No objections.			

Date :- 10/01/2019

Observations on the following Planning Applications

<u>Application No</u>	<u>Date Recd</u>	<u>Applicant Name</u>	<u>Location</u>
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Refused on the following applications;**180988**

20/12/2018	Simon Taylor	Unknown	Pitts Works Colemans Moor Road Woodley RG5 4DA
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Proposal : Full application for the proposed erection of 20 dwellings together with associated vehicular access, car parking and landscaping following demolition of the existing dwelling and outbuildings, once associated with a former scrapyard use.

REVISED PLANS NOTIFIED 20/12/2018

Revised application for the proposed erection of 17 dwellings together with associated vehicular access, car parking and landscaping following demolition of the existing dwelling and outbuildings, once associated with a former scrapyard use.

Observations : Eight residents were present at the meeting to voice their concerns and four letters of concern had been received.

After listening to the residents' concerns, the Committee considered the proposal and recommended that the application be refused on the following grounds:

- Overdevelopment of the site.
- Overlooking and loss of privacy to properties in Consul Close and Hudson Road.
- Current problems due to lack of capacity in the local sewerage system will be exacerbated. Residents in Consul Close report that manhole covers are regularly displaced and the sewers overflow and cause flooding when the capacity is exceeded.
- The development will cause additional surface water runoff and will lead to an increased flooding risk in the area. Residents report that there is currently a stream running across the site, which collects water from the site.
- Part of the site is currently an overgrown garden area and development of this will result in harm to the local ecology and loss of habitat for wildlife.
- The extra traffic generated by this development will increase the existing traffic problems on Colemans Moor Road, especially during the morning and evening rush-hours.
- The development could lead to increased parking in Colemans Moor Road if the proposed number of parking spaces proves to be insufficient.

Local residents also had concerns regarding the clearance of the site, which contains industrial waste and hazardous materials, and the possible damage to surrounding buildings, by vibration and by excavation close to buildings located adjacent to the site boundary. The Committee asked that these concerns be addressed if planning permission is granted.

REVISED PLANS FOR THIS APPLICATION WERE RECEIVED ON 20/12/2018.

The Committee considered the revised plans at a meeting on 08/01/2019. Seven residents were present at the meeting to voice their concerns.

The Committee noted that the number of proposed dwellings had been reduced from 20 to 17, but re-iterated their previous comments and recommended that the application be refused.

There is an inhabited annex, known as 7A Consul Close or Holly Cottage, located in the garden of No.7 Consul Close. This annex is very close to the proposed units 11 and 12 as well as unit 10 and the car park. The impact of the site clearance and construction of the new development on this annex must be considered, as well as the effect of new large buildings in such close proximity. The proposal does not recognise this inhabited dwelling.

The effect of lights and engine noise of cars using the car park accessed under units 10 and 6 on the residents at Nos. 6, 7 and 7A Consul Close must be considered and appropriate light and noise blocks installed.

Date :- 10/01/2019

Observations on the following Planning Applications

<u>Application No</u>	<u>Date Recd</u>	<u>Applicant Name</u>	<u>Location</u>
182696	20/12/2018	Mr Stuart Hall	Land S of Sandford Farm Cottag Perimeter Road Woodley RG5 4SU
<p>Proposal : Full planning application for the erection of 1 No. dwelling and relocation of access, including enhancement of TPO and landscape proposals.</p> <p>Observations : Two residents were present at the meeting to voice their concerns about this application and two letters of concern had been received.</p> <p>The Committee considered the proposal and recommended that the application be refused on the following grounds:</p> <ul style="list-style-type: none"> - The route along Perimeter Road and Beggars Hill Road is a single track, no-through road, with no passing or turning places and additional vehicles associated with the proposed development will have a significant impact on existing users of this road, which is well-used by joggers, dog-walkers and horse-riders. - The proposed development will change the look and feel of this country lane (Perimeter Road). - The loss of the existing privet hedge to the north-west boundary of the site, and the loss of existing trees, will have a detrimental effect on the ecology of the site. - Overlooking and loss of privacy to Sandford Farm Cottage, which is a Grade 2 listed building. 			
183299	01/12/2018	Miss V Shehu	46 Woodlands Avenue Woodlands Avenue Woodley RG5 3HJ
<p>Proposal : Householder application for the proposed erection of single storey rear/side extension and first floor rear/side extension to existing dwelling incorporating 6 No. side dormer extensions.</p> <p>Observations : Four residents were present at the meeting to voice concerns about this application.</p> <p>The Committee considered the proposal and recommended that the application be refused on the following grounds:</p> <ul style="list-style-type: none"> - The proposed extension is very large. - Overlooking of neighbouring gardens due to the very large floor to ceiling window to the first floor of the rear elevation. - The six large flat roof dormers are overbearing and, as a whole, not subservient to the existing building. - Changing the front elevation hipped roof to a gable end is out of character with the majority of the street scene. - The single storey side extension is out of character with the street scene. - The large, windowless dormers are visually unacceptable. <p>If planning permission is granted, the Committee requested that there be a condition that the property cannot be used as a house of multiple occupation.</p>			
183465	21/12/2018	Mr Ashley Wirasinha	57 Colemans Moor Road Colemans Moor Road Woodley RG5 4BT
<p>Proposal : Householder application for proposed part two storey rear extension including new dual pitch roof, part extension of existing loft including installation of side facing dormers, changes to fenestration, removal of existing chimney, and internal alterations.</p> <p>Observations : The Committee recommended that this application be refused on the following grounds:</p> <ul style="list-style-type: none"> - The flat roof dormer on the southern side is not subservient to the existing building and the flat roof is at ridge level. - The flat roof dormer to the northern side is not subservient to the existing building. - The metal cladding to the dormers is out of character with the existing building. 			

Date :- 10/01/2019

Observations on the following Planning Applications

<u>Application No</u>	<u>Date Recd</u>	<u>Applicant Name</u>	<u>Location</u>
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Concerns on the following applications;**182572**

04/12/2018

Mr & Mrs Kang

30 Munro Avenue
Munro Avenue
Woodley
RG5 3QY

Proposal : Householder application for the proposed erection of part single, part two storey side/rear extension to dwelling.

Observations : Four residents were present at the meeting to voice concerns about this application and one letter of concern had been received. The applicant was present at the meeting.

After listening to the residents' comments, the Committee considered the proposal and had the following concerns:

- Parking provision: the Committee queried whether it would be possible to access the parking space shown to the side of the garage.
- The size of the proposed extension and its closeness to the back fence of the garden.
- The appearance of the front wall of the proposed extension, which is out of character with the street scene.

If planning permission is granted, the Committee requested that a condition be included regarding permissible working hours to minimise the disruption caused to the neighbour sharing a driveway with this property.

183268

21/12/2018

Mr Paul Potter

Orchard Cottage
Western Avenue
Woodley
RG5 3BN

Proposal : Householder application for the proposed erection of single storey front extension, conversion of existing garage to create habitable accommodation, installation of 2 No. dormers to existing double garage, plus changes to fenestration.

Observations : The Committee did not object to the proposal, but had some concerns that the garage would be very close to the the pavement.

**Minutes of a meeting of the Leisure Services Committee held at the Oakwood Centre
on Tuesday 15 January 2019 at 8:00 pm**

Present: *Councillors T. Barker (Chairman); D. Bragg; J.J. Ellis; K. Gilder;
S. Rahmouni; D. Stares*

Officers present: *D. Mander, Town Clerk; K. Murray, Deputy Town Clerk;
E. Whitesmith, Leisure Services Manager; L. Matthews, Committee Officer*

Also present: *Councillor K. Baker
Sam Milligan, Just Around the Corner charity
2 members of the public*

37. **APOLOGIES FOR ABSENCE**
Apologies for absence were received from Councillors B. Franklin and B. Soane.

38. **DECLARATIONS OF INTEREST**
There were no declarations of interest made by Members.

39. **MINUTES OF THE MEETING HELD ON 20 NOVEMBER 2018**

RESOLVED:

- ◆ That the minutes of the Leisure Services Committee meeting of 20 November 2018 be approved and signed by the Chairman as a correct record.

40. **JUST AROUND THE CORNER (JAC)**
Sam Milligan, Just Around the Corner charity (JAC), was welcomed to the meeting and presented the JAC report.

Sam Milligan reported that things had generally been quiet in Woodley in the run up to Christmas and there was very little to report. There had been a few more young people out during the holiday period, but no particular problems or issues had occurred.

Members noted that Woodley schools continued to refer pupils for specialised sessions at Rehoboth, with Addington School recently added to the list of schools making regular referrals.

Sam Milligan informed Members that JAC were considering changing one of their vans into a "coffee van" that could be moved around and used at several venues, including the Loddon Mead project.

41. **COMMUNITY YOUTH PARTNERSHIP**
Sam Milligan presented Report No. LS 1/19 of the Community Youth Partnership meeting held on 9 January 2019 and reported that the Partnership was currently focussing on two projects: the formation of self help groups for parents and an art project at the Loddon Mead area for young people.

Members were pleased to note that plans were in place for the first parents' self help group to start running sessions from February.

Members also noted the Partnership had agreed that, for the time being, the use of a JAC van as a "coffee van" at Loddon Mead would be preferable to installing a more permanent container café.

RESOLVED:

- ◆ To note Report No. LS 1/19.

The Chairman thanked Sam Milligan for coming to the meeting.

42. **BUDGETARY CONTROL**

The Town Clerk presented Report No. LS 2/19 and reported that expenditure was below the level that would be expected at this point in the year and income was well above the expected level. In particular, the Town Clerk noted that Woodford Park Leisure Centre had achieved an excellent level of income.

RESOLVED:

- ◆ To note Report No. LS 2/19.

43. **WOODFORD PARK LEISURE CENTRE, SPORTS DEVELOPMENT AND ACTIVITIES**

The Leisure Services Manager presented Report No. LS 3/19 and reported that the leisure centre was currently very busy, as was usually the case at the start of a new year. Opening the leisure centre between Christmas and New Year had proved to be very popular and the 3G pitch has also been well used during this period.

Members were informed that the purchase of a new trampoline for the leisure centre was being investigated, as the current trampoline had been in use since 1989 and had needed frequent repair in recent years. The latest estimate for repair had been over £1,000 and the estimated cost of a new trampoline was £2,687, which would be funded from the Repairs and Renewals fund.

The Leisure Services Manager reported that the new ladies toilets at Woodford Park Leisure Centre had opened on 7 January and the old toilets were currently being removed. There had recently been a problem with a drainage back-up that had affected the whole leisure centre but this had now been resolved and the cause would be investigated. Members noted that the redecoration of the gym had been completed before the end of November with minimal disruption to gym members and the new wall art, installed in December, had received positive feedback.

Members also noted that there had been some minor vandalism to the bins on the patio at the front of the leisure centre. In reply to a question the Leisure Services Manager informed Members that it had been too dark for the cctv to give adequate images to identify the culprits.

A question was asked about how long it would take to replace the missing letters to the signage at the front of the leisure centre and the Town Clerk replied that she was having difficulty finding replacements of the correct colour but would follow this up.

RESOLVED:

- ◆ To note Report No. LS 3/19.

44. **PARKS AND BUILDINGS**

The Deputy Town Clerk presented Report No. LS 4/19. He reported that the new ladies toilets at Woodford Park Leisure Centre were a terrific improvement to the centre and informed Members that the next stage of the regeneration work would be the redesign of the Reception area and the improvement of the staff offices. Members were pleased to

hear that the installation of solar panels to the sports hall roof had started the previous day and was due to be completed by the end of the week.

The Deputy Town Clerk informed Members that a new seat, sponsored by the Rotary Club, had been installed in the Rotary Garden in Woodford Park and the other seats in the garden were currently being refurbished. In reply to a question about the replacement of the seat that had been removed from the area adjacent to the football pitches, the Deputy Town Clerk said that the Council had recently received requests for several new memorial seats and it might be possible for one to be positioned in that location.

Members were informed that the tender for the silt redistribution, bank works and boardwalk to the Woodford Park lake had been awarded to Ebsford Environmental and work was scheduled to start in mid February 2019, and to be completed by the end of March to avoid the bird-nesting season. In reply to a question about birds that had already started nesting, the Deputy Town Clerk said that the work had been scheduled after taking advice from the RSPB and the Environment Agency and that the situation would be monitored daily, and the work schedule adjusted if necessary. In response to a question, the Deputy Town Clerk informed Members that the silt removed from the lake would be used on site, along with other materials, to create a wildlife area.

Members noted that the war memorial panels had been removed for the printed vinyl to be reapplied. This was to correct a printing error and would be carried out under warranty and was expected to take one week. The Town Clerk reported that, following a request from a local resident who's mother wanted to see the panels but was not well enough to visit the park, the war memorial panels would be displayed on the Council's website.

The Deputy Town Clerk informed Members that at the Strategy and Resources Committee meeting on 29 April 2008 (minute number 68) it had been agreed that the Council would seek the transfer of the ownership of Malone Park from Wokingham Borough Council to the Town Council, following the expiry of the lease arrangement that had been in force at that time. After initial correspondence, no further response had been received and the Town Council had continued to manage, maintain and invest in the site since that time. Members discussed the situation and considered whether to pursue this matter.

The Deputy Town Clerk reported that Wokingham Borough Council had enquired whether the Town Council would be able to carry out grass cutting services around the parish, if required, from March to May 2019. He explained that the details of the proposal were not yet known but that the areas concerned seemed quite substantial. The Town Clerk pointed out that that was already a very busy period for the Town Council's Grounds Team. After consideration it was agreed that officers would request full details of the proposal from Wokingham Borough Council and then, if appropriate, discuss the matter with Councillors Rahmouni and Stares, who were delegated to make a decision on the proposal.

Members noted the update given in the agenda on matters concerning the allotments and also noted that the removal of asbestos from the roof space at Coronation Hall would take place in the week commencing 18 February.

RESOLVED:

- ◆ To note Report No. LS 4/19.
- ◆ To continue to seek the transfer of ownership of Malone Park from Wokingham Borough Council to the Town Council.
- ◆ To delegate Councillors Rahmouni and Stares to consider the request from Wokingham Borough Council with regard to grass cutting in the parish when the full details of the proposal are known.

Following the presentation of the report the Chairman asked David Provins, who was present at the meeting, if he would like to address Members on behalf of the Friends of Woodford Park. David Provins said that much of the work carried out by the Friends had been destroyed by the Council's Grounds Team and he was critical of work the Grounds Team had carried out. He also said that it was difficult to arrange meetings with the Deputy Town Clerk. When asked by the Chairman whether these were fair comments, the Deputy Town Clerk said that he met every month with the Friends of Woodford Park and with regard to the specific grievances raised by Mr Provins, there were some that he was not aware of and others that he did not agree with.

45. **CHARGES 2019/20**

The Town Clerk presented Report No. LS 5/19 and explained that the only large increase in the charges proposed for 2019/20 was for the Healthy Habits cards, which would increase from £12 to £20, but that the number of additional courses now covered by these cards meant that it remained good value for money.

RESOLVED:

- ◆ To note Report No. LS 5/19.
- ◆ To recommend that the proposed charges for 2019/20, as set out in the Budget Appendix, be approved.

46. **REVISED ESTIMATES 2018/19**

The Town Clerk presented Report No. LS 6/19 and explained that the Committee's original budget expenditure was expected to decrease overall.

Members were informed that staff costs to the Football, Cricket, Bowling Green, Woodford Park, Memorial Ground and Garden of Remembrance budgets had been lower than anticipated due to the new Grounds Person post being vacant for a few weeks before an appointment was made. There had been lower maintenance costs than expected at Woodford Park Leisure Centre and the spending on youth services had been lower than budgeted for. The installation of new lamp posts and LED lighting had led to savings and there had been a water charges rebate at the allotments. The expected expenditure on installing the new public toilet in the town centre had not occurred in this financial year. There had been increased staff costs at Woodford Park Leisure Centre, due to the additional classes for gym members, and higher costs than budgeted for at the depot.

Members were pleased to note that there was estimated to be a significant increase to the Committee's income over the original budget due to additional income from the gym at Woodford Park Leisure Centre and higher than anticipated income from Coronation Hall and from fair and circus visits. Income from the Depot and from Football, Chapel Hall, public toilet and the Memorial Ground were likely to be lower than the original estimates.

Members thanked the staff who had all worked hard to achieve these very pleasing results.

RESOLVED:

- ◆ To note Report No. LS 6/19.
- ◆ To recommend that the Revised Budget Estimates for 2018/19, as set out in the Budget Appendix, be approved.

47. **BUDGET ESTIMATES 2019/20**

The Town Clerk presented Report No. LS 7/19.

RESOLVED:

- ◆ To note Report No. LS 7/19.
- ◆ To recommend that the Budget Estimates for 2019/20, as set out in the Budget Appendix, be approved.

48. **TOWN CENTRE PUBLIC TOILET UPDATE**

The Town Clerk informed Members that the town centre public toilet was expected to be delivered and installed by mid February, but would not be open for use until the utilities were connected. She reported that Danfo were working well with Wokingham Borough Council to make all the necessary arrangements.

Councillor Baker said that he had requested a review by Wokingham Borough Council into why it had taken so long to resolve the installation problems.

49. **FUTURE AGENDA ITEMS**

No items were suggested for inclusion in future agendas.

50. **PUBLICITY AND WEBSITE**

RESOLVED:

- ◆ To publicise the following:
 - The work being undertaken at the Woodford Park lake.

In reply to a question about whether the distribution problems encountered with the last edition of the Herald had been resolved, the Town Clerk informed Members that a new distribution company would be used for the next edition.

The meeting closed at 9:05 pm

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Minutes of a meeting of the Strategy & Resources Committee held at the Oakwood Centre on Tuesday 22 January 2019 at 8:00 pm

Present: *Councillors K. Baker (Chairman); S. Brindley; A. Chadwick; K. Gilder; D. Mills; D. Smith; M. Walker*

Officers present: *D. Mander, Town Clerk; K. Murray, Deputy Town Clerk; L. Matthews, Committee Officer*

Also present: *1 member of the public*

67. **APOLOGIES**

Apologies for absence were received from Councillors J. Cheng and D. Stares.

68. **DECLARATIONS OF INTEREST**

There were no declarations of interest made by Members.

69. **MINUTES OF THE MEETING HELD ON 27 NOVEMBER 2018**

RESOLVED:

- ◆ That the minutes of the Strategy and Resources Committee meeting of 27 November 2018 be approved and signed by the Chairman as a correct record.

70. **FINANCE**

a) **Budgetary Control**

The Town Clerk presented Report No. SR 1/19.

RESOLVED:

- ◆ To note Report No. SR 1/19.

b) **Payments**

Members considered the payments lists and suggested that the information might be easier to inspect if the payments were listed in alphabetical order of the use for which each payment was made. The Town Clerk agreed to re-order the list for November and circulate this to the Committee so that a comparison could be made with the way in which the lists had been presented in the agenda.

RESOLVED:

- ◆ To approve the following payments, listed in **Appendix A** (November) and **Appendix B** (December):

	Current account	Imprest account
November 2018	£96,086.82	£50,662.68
December 2018	£113,777.66	£49,101.71

71. **OAKWOOD CENTRE UPDATE**

The Deputy Town Clerk presented Report No. SR 2/19.

Members were pleased to note that although one regular hirer of space at the Oakwood Centre had cancelled their booking, hopefully for a temporary period, bookings had

recently been made by one new regular hirer and three new one-off hirers, indicating that the Oakwood Centre was attracting new custom that could potentially develop into regular hirers.

The Deputy Town Clerk reported that a leak detection survey had been carried out in December to establish the source of moisture in the walls and floor of the Oakwood Centre. The measured damp levels in the skirting and floor of the toilet areas had decreased significantly since the previous measurements were taken at the beginning of November, suggesting that the work carried out to remedy potential leak sources had solved the problem. Members were informed that the remedial work required to the toilet areas would involve the stripping out of floor coverings and installation of mechanical drying equipment, followed by reinstatement and repair of the affected areas. This work would need careful planning to minimise the impact on the operation of the centre. The Deputy Town Clerk informed Members that RAMS Consultancy had been asked to give a quotation for providing a detailed specification for the work, carrying out a competitive tendering process and for monitoring and signing off the work when complete.

The Deputy Town Clerk reported that the leak detection survey had shown some evidence of external water ingress in other parts of the building, which might be related to the previous issues experienced with the flooring since construction. Officers were discussing the way forward with the consultants, but it was not thought that this was contributing to the problem in the toilet areas and would not impact on the remedial works in those areas.

Members noted that a quote for providing a detailed specification, carrying out a competitive tendering process and monitoring and signing off of the work required to the Oakwood Centre roof and windows, as reported at the last meeting, was still awaited from RAMS Consultancy.

RESOLVED:

- ◆ To note Report No. SR 2/19.

72. **CATERING PARTNERSHIP**

The Deputy Town Clerk presented Report No. SR 3/19 of the Catering Partnership meeting held on 18 January 2019, which had been tabled at the meeting.

RESOLVED:

- ◆ To note Report No. SR 3/19.

73. **CHARGES 2019/20**

a) **Oakwood Centre charges 2019/20**

The Town Clerk presented the Proposed Charges 2019/20 Appendix. In reply to a question about a proposed new rate for the Maxwell Hall listed as being for "other bookings", The Town Clerk said that she would clarify this proposed usage with the Bookings Officer and would circulate the information to the Committee the following day.

[Town Clerk's note: The proposed new rate for the Maxwell Hall was subsequently confirmed to be for business bookings.]

RECOMMENDED:

- ◆ That the 2019/20 charges at the Oakwood Centre, as set out in the Proposed Charges 2019/20 Appendix, be approved.

b) **Leisure Services charges 2019/20**

Members considered the recommendation from the Leisure Services Committee regarding the charges for Town Council leisure facilities.

Some Members commented that in general the percentage increases to the rates for pensioners and under 18s were particularly high. The Town Clerk explained that the charges for some groups had been particularly low and the proposed increases had sought to realign the charges. She confirmed that the charges remained competitive with facilities in other parishes. The Chairman pointed out that the increases were small in numerical terms even though the percentage increase might seem relatively high.

In reply to a question the Town Clerk confirmed that the Council was still subsidising the cost of leisure facilities and the Chairman reminded Members that even with the increased charges there would be an increased deficit in the Leisure Services budget for 2019/20.

Councillor Smith said he wanted to see figures for the percentage charge increase for each activity for the past 3 years and would also like a report on the proposed increased charges for each individual activity. The Chairman reminded Members that the proposed increases had been discussed and agreed by the Leisure Services Committee and that all councillors had been issued with a copy of the Leisure Services agenda containing proposals and could have requested further information earlier. He then asked for the Leisure Services Manager to circulate a commentary on the proposed increases to Committee members.

Following further discussion it was

RECOMMENDED:

- ◆ That the charges for Leisure Services in 2019/20, as set out in the Proposed Charges 2019/20 Appendix, be approved.

Voting: For: 4 Against: 2 Abstentions: 1

RESOLVED:

- ◆ That the Leisure Services Committee be asked to review how the information regarding proposed charges is presented in the future.

74. **REVISED ESTIMATES 2018/19**

a) **Strategy and Resources Committee**

The Town Clerk presented Report No. SR 4/19.

RESOLVED:

- ◆ To note Report No. SR 4/19.
- ◆ To approve the allocation of any balances remaining in the Legal and Professional Expenditure budget code at the 2018/19 year end to an earmarked reserve to meet costs incurred in 2018/19 not yet invoiced.
- ◆ To approve the 2018/19 Revised Budget Estimates, as set out in the Budget Appendix.

b) **Leisure Services and Planning Committees**

RESOLVED:

- ◆ To approve the 2018/19 Revised Budget Estimates of the Leisure Services and Planning Committees, as set out in the Budget Appendix.

75. **BUDGET ESTIMATES 2019/20**

a) **Strategy and Resources Committee**

The Town Clerk presented Report No. SR 5/19.

RESOLVED:

- ◆ To note Report No. SR 5/19.
- ◆ That the 2019/20 Budget Estimates for the Strategy and Resources Committee, as set out in the Budget Appendix, form part of the 2019/20 Budget and be presented for approval.

b) **Leisure Services and Planning Committees**

Members considered the 2018/19 Budget Estimated that had been recommended by the Leisure Services and Planning Committees and the Chairman proposed some changes to the Annual Grants that had been recommended by the Planning Committee.

Keep Mobile had requested a 100% increase on their previous year's grant from £1,000 to £2,000. The Chairman proposed that the increase be limited to a pro rata amount to cover the Woodley residents' journeys that had been turned down in the previous year due to lack of funds: this would equate to an increase of £200 and a 2019/20 grant of £1,200.

School Days Project was a newly formed charity that had requested a grant of £1,800. The Chairman was concerned that the charity only had grant funding to support a co-ordinator, based in Norreys ward, for one year. The application to Woodley Town Council was the only grant request that had been made to cover running costs. The Chairman therefore proposed that the request be turned down and the charity be encouraged to apply for grants to the Council and others next year. Following discussion, the Committee agreed with the Chairman's proposals.

RESOLVED:

- ◆ That the 2019/20 Budget Estimates for the Leisure Service Committee, as set out in the Budget Appendix, form part of the 2019/20 Budget and be presented for approval.
- ◆ That the 2019/20 Budget Estimates for the Planning Committee be amended to make provision for the following Annual Grants to be awarded:

Citizens Advice Wokingham	£6,620
ARC	£5,000
Keep Mobile	£1,200
- ◆ That the amended 2019/20 Budget Estimates for the Planning Committee form part of the 2019/20 Budget and be presented for approval.

The Chairman thanked the Town Clerk and her team for their excellent work in putting the budget together and commented that the Council was running out of options for reducing costs further.

c) **Budget and Precept 2019/20**

The Town Clerk tabled a revised Report No. SR 6/19, which had been amended to reflect the changes to the Planning Committee's Budget Estimates for 2019/20, and presented this to Members.

RESOLVED:

- ◆ To note the amended Report No. SR 6/19.

RECOMMENDED:

- ◆ That the budget for 2019/20 be presented to Council for approval.
- ◆ That a precept level of £1,123,528 for the 2019/20 financial year be presented to Council for approval.

76. **PROJECTS SCHEDULE 2018/19**

The Deputy Town Clerk presented the updated Projects Schedule 2018/19 He informed Members that planning permission had been granted for the new maintenance workshop and welfare building and that the solar panels had been installed on the roof of the Sports Hall at Woodford Park Leisure Centre.

RESOLVED:

- ◆ To note the information contained in the updated Projects Schedule 2018/19.

77. **WOODLEY TOWN COUNCIL WEBSITE STATISTICS**

Members noted the statistics for website views, searches and usage given in the agenda. The Chairman noted that the PR/Marketing Co-ordinator was doing an amazing job and asked for future reports to include a summary of the press releases issued and the posts on social media.

78. **WOODLEY BUSINESS CLUB**

Members considered a request from Woodley Business Club for free use of the Oakwood Centre for the annual Festival of Business and for committee meetings.

RESOLVED:

- ◆ To grant free use of the Oakwood Centre to Woodley Business Club for the annual Festival of Business and for committee meetings.
- ◆ To review these arrangements every 12 months.

79. It was proposed by the Chairman and

RESOLVED:

- ◆ That as business was unlikely to be completed by 10pm the meeting continue in order to complete the business set out in the agenda.

80. **PUBLIC TOILET UPDATE**

The Town Clerk reported that the new public toilet for the town centre was due to be installed in mid February. Following the installation of the toilet unit it was understood that it would take around three weeks for the utilities to be connected.

The Chairman informed Members that he had contacted Wokingham Borough Council to request a review of the delays that had occurred.

81. **COMMUNITY INFRASTRUCTURE LEVY (CIL)**
Members noted that the November Neighbourhood CIL Proportion (Transfer to Parish/Town Councils) Report identified potential CIL funds to the Town Council of £59,307.
82. **FUTURE AGENDA ITEMS**
There were no suggestions for future agenda items.
83. **PUBLICITY AND WEBSITE**
RESOLVED:
◆ To publicise the following:
• The level of the precept for 2019/20.
84. **EXCLUSION OF PUBLIC AND PRESS**
RESOLVED:
◆ That in view of the confidential nature of the business about to be transacted in relation to legal matters, it was advisable in the public interest that the public and press were temporarily excluded and asked to withdraw for the following agenda items.
85. **WOODFORD PARK LEISURE CENTRE – OPTALIS LEASE**
The Town Clerk presented Report No. SR 7/19.
RESOLVED:
◆ To note Report No. SR 7/19.
◆ To approve the extension of the existing lease between the Town Council and Optalis for the use of the offices at Woodford Park Leisure Centre under the existing terms, at the proposed increased charge for the period 17 November 2018 to 16 November 2019.

The meeting closed at 10:05 pm

Woodley Town Council 2018/2019

Current Account

List of Payments made between 01/11/2018 and 30/11/2018

<u>Date Paid</u>	<u>Payee Name</u>	<u>Amount Paid</u>	
02-Nov-18	Advanced Maintenance UK Ltd	2758.80	New raditor valves/boiler repairs
16-Nov-18	Advanced Maintenance UK Ltd	102.00	Chapel Hall - room thermostat repair
23-Nov-18	Advanced Maintenance UK Ltd	348.00	Investigate gas cooker OC
02-Nov-18	Airquee Ltd	410.90	Bouncy castle test
16-Nov-18	Alan Hadley Ltd	286.80	Refuse collection
23-Nov-18	Allen's Design & Print Ltd	1077.00	WTCMI printing
23-Nov-18	AYS Cleaning Contractors Ltd	1782.74	Contract Cleaning
09-Nov-18	Be Fuelcards Ltd	18.36	Admin charge 2x cards
16-Nov-18	Be Fuelcards Ltd	19.76	Diesel/admin charge
23-Nov-18	Be Fuelcards Ltd	73.19	Diesel/Unleaded petrol
23-Nov-18	Bowak Ltd	144.39	Cleaning supplies
02-Nov-18	Brake Bros Foodservice Ltd	98.93	Vending supplies
16-Nov-18	Brake Bros Foodservice Ltd	198.86	Vending supplies
23-Nov-18	Brake Bros Foodservice Ltd	203.38	Vending supplies
23-Nov-18	Brown Bag Cafe Ltd	1624.72	Catering services
23-Nov-18	BT Telephone Payment Centre	153.72	Phone
16-Nov-18	Castle Water	420.63	Water rates
19-Nov-18	Castle Water	127.77	Water rates
23-Nov-18	Castle Water	262.56	Water rates
09-Nov-18	CDK Casting Ltd	96.60	Bronze plaque
23-Nov-18	CDK Casting Ltd	96.60	Bronze plaque
01-Nov-18	Club Manager Ltd	80.40	Club Manager membership
23-Nov-18	CoolerAid Ltd	127.98	Bottled water
23-Nov-18	Create Architects Ltd	2378.00	Workshop site plans
19-Nov-18	Crown Gas & Power	125.20	Gas supply
19-Nov-18	Crown Gas & Power	141.60	Gas supply
19-Nov-18	Crown Gas & Power	546.12	Gas supply
19-Nov-18	Crown Gas & Power	684.90	Gas supply
16-Nov-18	Drews Ltd	95.61	Building supplies
09-Nov-18	EDF Energy 1 Ltd	13.95	Electrical supply
12-Nov-18	Epos Now Ltd D/D	30.00	EPOS till mthly charge
09-Nov-18	Eurodec Ltd	120.10	Building supplies
23-Nov-18	Fraser Office Supplies Ltd	193.71	Stationery supplies
23-Nov-18	Gap Group Ltd	371.47	Lake project work
16-Nov-18	Gentworks Ltd	1662.00	WPLC ladies toilets
09-Nov-18	Global 4 Communications	293.18	Phone
02-Nov-18	Hampshire Flag	960.00	Green flag pole services
23-Nov-18	Helen Masey	1350.00	Resident Survey 2018
23-Nov-18	HMRC Cumbernauld	13752.37	PAYE & NI
16-Nov-18	Indepth Hygiene Services Ltd	680.40	Ventilation/extraction cleaning
23-Nov-18	InTouch	35.99	Monthly website charge
23-Nov-18	John Willis	120.00	Window cleaning
02-Nov-18	Just Around The Corner	6187.00	Grant
02-Nov-18	Keep Mobile	500.00	Grant
16-Nov-18	Laundry Depot	33.00	Tablecloth laundry
23-Nov-18	LAX Events Ltd	708.00	Hire equip - remembrance
27-Nov-18	Les Mills Fitness UK Ltd	192.00	Coach
02-Nov-18	Lightatouch	1250.00	Internal Audit services
14-Nov-18	Lloyds Bank D/D	178.36	Monthly cardnet service charge
23-Nov-18	Lyreco UK Ltd	40.08	Stationery supplies

14-Nov-18	Mainstream Digital Ltd	4.01	Phone
15-Nov-18	Merchant Rentals Ltd	30.58	Monthly cardnet machine charge
16-Nov-18	MKR Electrical Services Ltd	1302.28	Electrical supplies
02-Nov-18	Newsquest Media Group Ltd	140.40	WTCMI advert
16-Nov-18	Newsquest Media Group Ltd	140.40	WTCMI advert
02-Nov-18	PHS Group	346.66	Qtrly hire - dust mats
13-Nov-18	Plusnet Plc	52.20	Phone
19-Nov-18	Plusnet Plc	52.20	Phone
23-Nov-18	Prudential	30.00	AVC payment deducted from pay
02-Nov-18	Readibus	9081.00	Grant
09-Nov-18	Roof Asset Management	1411.20	Surveyor review of damp issues
23-Nov-18	Roof Asset Management	7096.80	Dynamic leak investigations
09-Nov-18	SGW Payroll Ltd	157.82	Payroll services
15-Nov-18	Siemens Financial Services	1100.80	Gym equip monthly rental
23-Nov-18	SLCC Enterprises Ltd	168.00	Staff training
16-Nov-18	SSE Southern Electric	2538.54	Electrical supply
02-Nov-18	Staysure Ltd	76.80	Tractor tyre repair
23-Nov-18	Thames Valley Water Services Ltd	276.00	Water sample checks
23-Nov-18	The Berkshire Pension Fund	13894.06	Pension - employers and employees
09-Nov-18	The Crown Estate Commisisoners	730.00	WTCMI - Xmas tree
23-Nov-18	The Letterworks Ltd	724.00	Woodley Herald printing
02-Nov-18	The Wokingham Paper Ltd	120.00	WTCMI advert - Wokingham paper
23-Nov-18	The Wokingham Paper Ltd	120.00	WTCMI advert - Wokingham paper
23-Nov-18	Trade UK - BandQ	205.21	Building supplies
23-Nov-18	Trade UK - Screwfix	268.44	Building supplies
09-Nov-18	Tudor Environmental	331.13	Sign/uniform/eyewash pods
23-Nov-18	Unison Collection Ac	34.00	Union fees deducted from pay
02-Nov-18	Veolia ES - UK Ltd	616.92	Refuse collection
23-Nov-18	Veolia ES - UK Ltd	687.83	Refuse collection
19-Nov-18	Vodafone	292.29	Phone
16-Nov-18	West Berkshire Council	475.00	OC/WPLC premises licence fee
23-Nov-18	WFL UK Ltd	2142.52	Depot - diesel
16-Nov-18	Windowflowers Ltd	300.00	WTCMI - planters
23-Nov-18	Wokingham B Sports Council	75.00	Donation - WBC sports council
01-Nov-18	Wokingham BC - Rates	158.00	Rates - Chapel Hall
01-Nov-18	Wokingham BC - Rates	2196.00	Rates - WPLC
01-Nov-18	Wokingham BC - Rates	350.00	Rates - Coro Hall
01-Nov-18	Wokingham BC - Rates	864.00	Rates - Oakwood
02-Nov-18	Wokingham-Citizens Advice	3500.00	Grant
23-Nov-18	XL Displays Ltd	318.00	Fabric stand replacement
16-Nov-18	Yarnold Heating and Plumbing Ltd	89.00	WP flat - gas bolier
23-Nov-18	Zapkam Ltd	432.60	WPLC staff uniform

96086.82

CLERKS IMPREST A/C**List of Payments made between 01/11/2018 and 30/11/2018**

<u>Date Paid</u>	<u>Payee Name</u>	<u>Amount Paid</u>	
12-Nov-18	(Personal Information)	50.00	Refund deposit
05-Nov-18	(Personal Information)	50.00	Refund deposit
19-Nov-18	(Personal Information)	50.00	Refund deposit
12-Nov-18	(Personal Information)	50.00	Refund deposit
19-Nov-18	(Personal Information)	50.00	Refund deposit
19-Nov-18	(Personal Information)	50.00	Refund deposit
01-Nov-18	Amazon.co.uk	19.26	Jokey Pennant banner
01-Nov-18	Amazon.co.uk	58.97	Rich roast coffee
02-Nov-18	Amazon.co.uk	29.00	Tea bags/drinking chocolate
05-Nov-18	Amazon.co.uk	17.99	Clear dial ultra quiet clock
05-Nov-18	Amazon.co.uk	23.97	Jokey pennant banner
06-Nov-18	Amazon.co.uk	3.60	Keep clear sign
28-Nov-18	Amazon.co.uk	40.00	Gift vouchers
01-Nov-18	BS Fittings	149.40	Sign fixing clamps
28-Nov-18	Direct Hygiene	390.72	Change table/nappy bin
28-Nov-18	Fitted Mirrors and Glass	162.46	WPLC ladies toilet - mirror
22-Nov-18	Gravel Master.co.uk	734.00	Play bark/sand
28-Nov-18	Lloyds Bank	46953.01	Net November 18 payroll
09-Nov-18	Lloyds Bank D/D	11.32	Bank charges
19-Nov-18	Online Playgrounds	321.36	Links/chain seat/birds nest
07-Nov-18	PETTY CASH A/C	254.44	Top up petty cash
27-Nov-18	Safety Signs.co.uk	47.94	Dog waste bin stickers
16-Nov-18	Saltsdirect	174.99	Hydrosoft salt tablets
01-Nov-18	Shutterstock	34.80	365 day Images on demand
13-Nov-18	SK Signs & Labels	52.44	No cycling safety sign
01-Nov-18	Solopress	84.00	5x Posters
02-Nov-18	Solopress	104.40	3x roller banners
09-Nov-18	Solpress	35.00	Flyers/leaflets
02-Nov-18	Supersize.co.uk	22.55	Print order
21-Nov-18	The Royal British Legion	100.00	Poppy wreaths
05-Nov-18	UK Madawala Welfare	150.00	Refund deposit
12-Nov-18	Wdly Towns Women Guild	50.00	Refund deposit
12-Nov-18	Wickes	37.06	Wood/board for signs
12-Nov-18	Wonderful Women of Wdly	50.00	Refund deposit
28-Nov-18	Woodley Central WI	250.00	Remembrance day service
		50662.68	

Woodley Town Council 2018/2019

Current Account

List of Payments made between 01/12/2018 and 31/12/2018

<u>Date Paid</u>	<u>Payee Name</u>	<u>Amount Paid</u>	<u>Transaction Detail</u>
07-Dec-18	Advanced Maintenance UK Ltd	7510.92	Hot water cylinder/radiator valves
14-Dec-18	Advanced Maintenance UK Ltd	5986.44	WPLC ladies toilets/Gas cooker
20-Dec-18	Advanced Maintenance UK Ltd	1022.17	Lightning protection/gas leak check
20-Dec-18	Advanced Maintenance UK Ltd	3437.36	OC fixed wiring tests
14-Dec-18	Alan Hadley Ltd	286.80	Refuse collection
07-Dec-18	Allen's Design & Print Ltd	966.00	WTCMI printing
20-Dec-18	Anvil Metalworks Ltd	888.00	Repair - memorial
07-Dec-18	ARC	350.00	Anxiety Workshops
20-Dec-18	AYS Cleaning Contractors Ltd	1715.93	Contract Cleaning
14-Dec-18	Be Fuelcards Ltd	31.67	Diesel
20-Dec-18	Blandy & Blandy LLP	606.00	Legal services
20-Dec-18	Bowak Ltd	576.56	Cleaning supplies
20-Dec-18	Bowak Ltd	34.84	Cleaning supplies
05-Dec-18	Brake Bros Foodservice Ltd	145.73	Vending supplies
07-Dec-18	Brake Bros Foodservice Ltd	191.80	Vending supplies
14-Dec-18	Brake Bros Foodservice Ltd	207.31	Vending supplies
20-Dec-18	Brake Bros Foodservice Ltd	323.51	Vending supplies
20-Dec-18	Brown Bag Cafe Ltd	1499.02	Catering services
20-Dec-18	Broxap Ltd	684.00	Cast iron Ripon seats
10-Dec-18	BT Telephone Payment Centre	173.52	Phone
05-Dec-18	Castle Water	121.58	Water rates
14-Dec-18	Castle Water	30.81	Water rates
20-Dec-18	Castle Water	332.44	Water rates
03-Dec-18	CF Corporate Finance Ltd	166.32	Qtrly Photocopier charge
05-Dec-18	Churchill Contract Services Ltd	2368.82	Contract Cleaning
20-Dec-18	Churchill Contract Services Ltd	2368.82	Contract Cleaning
03-Dec-18	Club Manager Ltd	80.40	Club Manager membership
20-Dec-18	CoolerAid Ltd	233.82	Bottled water
20-Dec-18	Create Architects Ltd	681.18	Workshop - architectural survey
20-Dec-18	Create Hope	250.00	Facilitator training self help groups
21-Dec-18	Crown Gas & Power	203.90	Gas supply
21-Dec-18	Crown Gas & Power	236.65	Gas supply
21-Dec-18	Crown Gas & Power	939.23	Gas supply
21-Dec-18	Crown Gas & Power	940.66	Gas supply
20-Dec-18	DCK Accounting Solutions Ltd	617.40	Budgeting services
07-Dec-18	EDF Energy 1 Ltd	13.59	Electrical supply
14-Dec-18	Energy Electrical Distributors Ltd	237.64	Electrical supplies
05-Dec-18	Envidia Ltd	75.00	Coach
20-Dec-18	Envidia Ltd	125.00	Coach
12-Dec-18	Epos Now Ltd D/D	30.00	EPOS till mthly charge
07-Dec-18	Eurodec Ltd	131.02	Building supplies
14-Dec-18	Eurodec Ltd	92.34	Building supplies
20-Dec-18	Eurodec Ltd	91.83	Building supplies
20-Dec-18	Eurodec Ltd	82.59	Building supplies
07-Dec-18	Eventu	276.25	Hire of equipment - workshops
20-Dec-18	Fencing Products Ltd	91.92	Bags of post concrete
20-Dec-18	Formwise Washrooms :td	8009.60	WPLC ladies toilets
20-Dec-18	Fraser Office Supplies Ltd	111.15	Stationery supplies
10-Dec-18	Global 4 Communications	293.81	Phone
20-Dec-18	Hampshire Flag	172.20	Flag poles

14-Dec-18	Harvey Stone	396.00	Memorial cleaning
14-Dec-18	HMRC Cumbernauld	12889.63	PAYE & NI
20-Dec-18	InTouch	35.99	Monthly website charge
20-Dec-18	John Willis	120.00	Window cleaning
14-Dec-18	Lamps-Tubes Luminations Ltd	5757.16	Xmas lights - WTCMI
20-Dec-18	Laundry Depot	70.50	Tablecloth laundry
27-Dec-18	Les Mills Fitness UK Ltd	192.00	Coach
14-Dec-18	Lister Wilder Ltd	623.26	Garden supplies
04-Dec-18	Lloyds Bank D/D	33.72	Bank charges
14-Dec-18	Lloyds Bank D/D	238.30	Monthly cardnet service charge
20-Dec-18	Lyreco UK Ltd	180.91	Stationery supplies
14-Dec-18	Mainstream Digital Ltd	1.02	Phone
14-Dec-18	Margaret Macknelly Design	927.50	Nov 18 Herald/WWI commemoration
20-Dec-18	McFarlane Telfer Ltd	322.48	Repair - dishwasher/fridge
18-Dec-18	Merchant Rentals Ltd	30.58	Monthly cardnet machine charge
07-Dec-18	MKR Electrical Services Ltd	1227.31	Electrical supplies
07-Dec-18	Newsquest Media Group Ltd	140.40	WTCMI advert
20-Dec-18	Pat Pals Ltd	696.47	Electrical supply testing
17-Dec-18	Pitney Bowes Ltd	150.00	Postage topup
13-Dec-18	Plusnet Plc	52.20	Phone
18-Dec-18	Plusnet Plc	52.20	Phone
14-Dec-18	Posterity Video Productions	207.60	WW1 videos
14-Dec-18	Prudential	30.00	AVC payment deducted from pay
27-Dec-18	Public Works Loan Board	10640.58	Public Works Loan
14-Dec-18	R.E.S. Systems Ltd	562.32	Fire extinguisher service
14-Dec-18	Reading Borough Council	164.40	Rent/licence fee - Wheble park
20-Dec-18	Rialtas Business Solutions Ltd	777.60	Annual Omega support/maintenance
20-Dec-18	Riso UK Ltd	247.51	Stationery supplies
14-Dec-18	Roof Asset Management	235.20	Surveyor review of damp issues
14-Dec-18	Sabercom Ltd	300.00	Annual software maintenance
10-Dec-18	SGW Payroll Ltd	174.14	Payroll services
05-Dec-18	Shuretech Ltd	1188.00	Repair Coro Hall roller shutters
17-Dec-18	Siemens Financial Services	1100.80	Gym equip monthly rental
20-Dec-18	Siemens Financial Services Ltd	720.00	Qtrly Photocopier rental charge
07-Dec-18	Southern Electric Contracting Ltd	279.47	Electrical supply
05-Dec-18	SSE Southern Electric	1896.91	Electrical supply
14-Dec-18	SSE Southern Electric	1671.16	Electrical supply
20-Dec-18	Technical Surfaces Ltd	360.00	Matchfit service 3G pitch
07-Dec-18	Thames Valley Temperature Control Ltd	192.00	Water sample checks
14-Dec-18	The Berkshire Pension Fund	14236.03	Pension - employers and employees
05-Dec-18	The Card Shop	136.00	Xmas cards - Mayor
20-Dec-18	The Local Word Ltd	300.00	WTCMI advert
20-Dec-18	Trade UK - BandQ	201.18	Building supplies
05-Dec-18	Trade UK - Screwfix	67.52	Building supplies
20-Dec-18	Trade UK - Screwfix	634.85	Building supplies
05-Dec-18	Travis Perkins Trading Co	265.64	Building supplies
07-Dec-18	Travis Perkins Trading Co	36.00	Building supplies
07-Dec-18	Tudor Environmental	371.04	Rock salt/rubber tree belting/first aid kit
07-Dec-18	Turfleet Hire	396.00	Hire of equipment - top dresser
20-Dec-18	Ukactive	302.36	MPLC Licence fee music
14-Dec-18	Unison Collection Ac	34.00	Union fees deducted from pay
20-Dec-18	Veolia ES - UK Ltd	541.43	Refuse collection
18-Dec-18	Vodafone	288.74	Phone
05-Dec-18	Warren White Carpet & Flooring	1470.00	WPLC ladies toilets flooring
03-Dec-18	Wokingham BC - Rates	2196.00	Rates - WPLC
03-Dec-18	Wokingham BC - Rates	350.00	Rates - Coro Hall

03-Dec-18	Wokingham BC - Rates	158.00	Rates - Chapel Hall
03-Dec-18	Wokingham BC - Rates	864.00	Rates - Oakwood

113777.66

CLERKS IMPREST A/C

List of Payments made between 01/12/2018 and 31/12/2018

<u>Date Paid</u>	<u>Payee Name</u>	<u>Amount Paid</u>	<u>Transaction Detail</u>
03/12/2018	(Personal Information)	50.00	Refund deposit
03/12/2018	(Personal Information)	50.00	Refund deposit
03/12/2018	(Personal Information)	50.00	Refund deposit
03/12/2018	(Personal Information)	50.00	Refund deposit
10/12/2018	(Personal Information)	50.00	Refund deposit
10/12/2018	(Personal Information)	50.00	Refund deposit
10/12/2018	(Personal Information)	98.00	Refund party
11/12/2018	(Personal Information)	200.00	Grant - Dec 2018
17/12/2018	(Personal Information)	50.00	Refund deposit
17/12/2018	(Personal Information)	50.00	Refund deposit
17/12/2018	(Personal Information)	45.00	Refund deposit
24/12/2018	(Personal Information)	50.00	Refund deposit
24/12/2018	(Personal Information)	15.00	Refund Allot key deposit
24/12/2018	(Personal Information)	50.00	Refund deposit
24/12/2018	(Personal Information)	250.00	Refund deposit
24/12/2018	(Personal Information)	15.00	Refund Allot key deposit
24/12/2018	(Personal Information)	44.00	Refund deposit
24/12/2018	(Personal Information)	50.00	Refund deposit
31/12/2018	(Personal Information)	78.40	Refund party
13/12/2018	Stackhouse Poland inv 35178144	108.64	Insurance
11/12/2018	Berks Multi Sciero	250.00	Grant - Dec 2018
10/12/2018	DVLA	250.00	Vehicle tax - van RY54 DBU
11/12/2018	Home-Start Wokingham	250.00	Grant - Dec 2018
19/12/2018	Lloyds BAnk	45329.37	Dec 2018 - Net pay roll
14/12/2018	Lloyds Bank D/D	12.32	Bank service charges
31/12/2018	Mailcoms	83.94	Inv 025140-Ink cartridge
20/12/2018	PETTY CASH A/C	174.64	Top up - petty cash
11/12/2018	Sue Ryder-Duchess	250.00	Grant - Dec 2018
12/12/2018	Waitrose	107.40	Wine/food for Civic reception
11/12/2018	Wdly & North Earley Comm	240.00	Grant - Dec 2018
11/12/2018	Wdly Adopt a Tree	250.00	Grant - Dec 2018
11/12/2018	Wokingham Job Support	250.00	Grant - Dec 2018
11/12/2018	Wokingham Volenteer Ctre	250.00	Grant - Dec 2018

49101.71

**Minutes of a Meeting of the Planning Committee held at the Oakwood Centre
on Tuesday 29 January 2019 at 7:45 pm**

Present: *Councillors: T. Barker (Chairman); D. Bragg; J. Cheng; J. MacNaught;
D. Mills; M. Walker*

Officer present: *L. Matthews, Committee Officer*

Also present: *6 members of public*

163. **APOLOGIES**

Apologies for absence were received from Councillors M. Forrer, D. Fradley, B. Franklin, S. Rahmouni and P. Wicks.

164. **DECLARATIONS OF INTEREST**

There were no declarations of interest made by Members.

165. **MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 8 JANUARY 2019**

RESOLVED:

- ◆ That the minutes of the Planning Committee meeting held on 8 January 2019 be approved and signed by the Chairman as a true and accurate record.

166. **CURRENT PLANNING APPLICATIONS**

Although notification of planning application 190037, 64 Headley Road, had been received from the planning authority, the application had not been listed on the Wokingham Borough Council website and Members had therefore been unable to inspect the documents. The application would be considered at a future meeting when the documents were made available.

RESOLVED:

- ◆ To forward comments to the planning authority as detailed in **Appendix A**.

167. **PLANNING DECISIONS**

RESOLVED:

- ◆ To note information on decision notices received from the planning authority since the last meeting, as given in the agenda.

168. **NEIGHBOUR CONSULTATION SCHEME**

RESOLVED:

- ◆ To note application 190089.
Location: 12 Colemans Moor Road, Woodley, RG5 4DL.
Proposal: Application for the prior approval of the erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 4.05m, for which the maximum height would be 2.8m and the height of the eaves 2.3m.

169. **TREE PRESERVATION ORDERS**

RESOLVED:

- ◆ To note that Wokingham Borough Council had made the following Tree Preservation Order:
TPO 1674/2019 – relating to 2 oak trees located on the boundary of 8 Butts Hill Road, Woodley, RG5 4NH.
This order took effect, on a provisional basis, from 24 January 2019 and would continue in force for 6 months or until the order was confirmed by Wokingham Borough Council.
- ◆ To note that Wokingham Borough Council had confirmed the following Tree Preservation Order:
TPO 1650/2018 – relating to an oak tree located on land at Church of St John Bosco, Western Avenue, Woodley, RG5 3BH.

170. **COMMUNITY SPEEDWATCH UPDATE**

The Chairman informed Members that there had been no activity related to the Woodley Speedwatch scheme since the last meeting.

171. **WOKINGHAM BOROUGH COUNCIL LOCAL PLAN UPDATE:
HOMES FOR THE FUTURE CONSULTATION**

The Committee Officer informed Members that the Bulmershe SULV Joint Working Party had met on 24 January 2019 to consider a response to the proposal, contained in Homes for the Future consultation, that the use classification of part of the SULV be changed from "Public Open Space" to "Leisure/Public Open Space". The working party had agreed a joint statement on behalf of Woodley Town Council and Earley Town Council opposing the proposed reclassification of part of the SULV.

RESOLVED:

- ◆ That Councillors Barker, Bragg and Walker would meet to consider a response to the Homes for the Future consultation and would circulate their proposed response to the Committee for confirmation before submission.
- ◆ That the statement agreed by the Bulmershe SULV Joint Working Party opposing the reclassification of part of the SULV be submitted with the response agreed by the Committee.

172. **PUBLICATIONS/INFORMATION**

RESOLVED:

- ◆ To note receipt of the following:
 - *Community Council for Berkshire E-Bulletin – January 2019*

173. **FUTURE AGENDA ITEMS**

There were no suggestions for future agenda items.

174. **PUBLICITY/WEBSITE**

The Chairman informed Members that he had met with the Marketing/PR Co-ordinator with the aim of providing information about the Woodley Speedwatch scheme on the Council's website.

There were no other suggestions for items to be publicised.

175. **EXCLUSION OF PUBLIC AND PRESS**

RESOLVED:

- ◆ That in view of the confidential nature of the business about to be transacted in relation to legal matters and personal information, it was advisable in the public interest that the public and press were temporarily excluded and asked to withdraw for the following agenda item.

176. **ENFORCEMENT ISSUES**

The Chairman informed Members that no enforcement notifications had been received since the last meeting.

177. **CITIZENS AWARDS**

Following consideration of each of the nominations it was

RESOLVED:

- ◆ To award a total of three Citizens Awards.

The meeting closed at 9:15 pm

Woodley Town Council

Page 1

Date :- 30/01/2019

Observations on the following Planning Applications

<u>Application No</u>	<u>Date Recd</u>	<u>Applicant Name</u>	<u>Location</u>
Approved on the following applications;			
183528	17/01/2019	Mr & Mrs Pearce	119 Butts Hill Road Butts Hill Road Woodley RG5 4NT
Proposal : Householder application for the proposed erection of single storey rear extension to form a conservatory.			
Observations : No objections.			
183536	10/01/2019	Ms Emma Hockenhull	44 Colemans Moor Lane Colemans Moor Lane Woodley RG5 4BT
Proposal : Householder application for the proposed erection of a single storey rear extension.			
Observations : One letter of concern had been received for this application.			
The Committee considered the proposal and had no objections to the application.			
190013	15/01/2019	Joe Atkinson	184 Loddon Bridge Road Loddon Bridge Road Woodley RG5 4AA
Proposal : Outline application for the proposed erection of 1 No. detached dwelling and car port. (Access and layout to be considered.)			
Observations : Two residents were present at the meeting to voice their concerns about this application.			
The Committee considered the proposal and had no objection to outline planning permission being granted, but asked that the following matters be considered before granting full planning permission:			
- The boundary treatment adjacent to Loddon Bridge Road and Colemans Moor Lane should include shrubs and bushes.			
- The most appropriate form of dwelling in this location would be a bungalow.			
190019	14/01/2019	Mr Merritt	3 Harrier Close Harrier Close Woodley RG5 4PE
Proposal : Householder application for the proposed conversion of existing garage to create habitable accommodation, plus changes to fenestration.			
Observations : No objections.			
190021	10/01/2019	Mr & Mrs Tejani	65 Quentin Road Quentin Road Woodley RG5 3NE
Proposal : Householder application for the proposed erection of single storey front extension to form porch, single storey side extension following the demolition of existing garage, single storey rear extension including the replacement of existing pitched roof to flat roof, plus internal alterations and changes to fenestration.			
Observations : No objections.			

Date :- 30/01/2019

Observations on the following Planning Applications

<u>Application No</u>	<u>Date Recd</u>	<u>Applicant Name</u>	<u>Location</u>
190024	07/01/2019	Mr & Mrs Xu	2 Mulberry Close Mulberry Close Woodley RG5 3LR
Proposal : Householder application for the proposed erection of part single, part two storey side and rear extension following the demolition of existing rear conservatory, conversion of existing garage to create habitable accommodation, plus internal alterations and changes to fenestration.			
Observations : No objections.			
190056	17/01/2019	Mr R Lovejoy	268 Kingfisher Drive Kingfisher Drive Woodley RG5 3LH
Proposal : Householder application for proposed erection of part two storey side extension to existing dwelling with front and rear dormers, part single storey front extension to form porch, plus internal alterations.			
Observations : No objections.			
190071	18/01/2019	Mr Nice	12 Arundel Road Arundel Road Woodley RG5 4JL
Proposal : Householder application for the proposed erection of single storey front extension, two storey side/rear extension, plus internal alterations.			
Observations : No objections.			
190084	22/01/2019	Dr Ahmed Aleshaiker	281 Loddon Bridge Road Loddon Bridge Road Woodley RG5 4BE
Proposal : Full planning application for the proposed erection of a storage shed.			
Observations : No objections.			

Date :- 30/01/2019

Observations on the following Planning Applications

<u>Application No</u>	<u>Date Recd</u>	<u>Applicant Name</u>	<u>Location</u>
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Refused on the following applications;**182852**

08/01/2019

Mr D Busby

21 Denmark Avenue
Denmark Avenue
Woodley
RG5 4RS

Proposal : Householder application for the proposed two storey rear and two storey side extension and single storey rear extension plus internal alterations to create habitable accommodation.

Observations : One resident was present at the meeting to voice concerns about this application.

After listening to the resident's concerns the Committee considered the proposal and recommended that the application be refused on the following grounds:

- There would be no access for maintenance of the gutters at No.19 or No.21.
- Loss of light to the ground floor windows to the side of No.19. The proposed extension would effectively mean that these windows and the entrance door to the side of No.19 would be in a tunnel.
- There would be no external access to the back garden of No.21.

183380

04/01/2019

Ms H Messenger

The Day Centre
South Lake Crescent
Woodley
RG5 3QW

Proposal : Full application for the proposed erection of 10 No. 3 bed semi-detached dwellings at the former Age Concern site, South Lake Crescent.

Observations : Two residents were present at the meeting to voice concerns about this application.

The Committee considered the proposal and recommended that the application be refused on the following grounds:

- Cars from the existing properties already park around the tightly curved section of this narrow road, which will make the access to and from the proposed plots 2 to 9 difficult and dangerous.
- Poor visibility for vehicles exiting the driveways of plots 2 to 9 will be dangerous.
- Existing recessed parking bays will be lost.
- Existing parking problems will be exacerbated, causing additional problems for delivery vehicles and visitors.
- No visitor parking is proposed for the new dwellings.
- It should be noted that parking problems are exacerbated by events held at the adjacent church.
- The proposed development is very cramped and is an overdevelopment of the site.

The Committee recommended that the number of proposed new dwellings should be reduced and on-site communal parking should be provided for residents and visitors of the new properties, with vehicular access being adjacent to the church, rather than on the bend in the road.

190005

09/01/2019

Mr Paul Cousins

12 Woodlands Avenue
Woodlands Avenue
Woodley
RG5 3HJ

Proposal : Application to vary condition 2 of planning consent 180659 (Appeal Reference: APP/X0360/D/18/3207908) for erection of two storey rear extension to dwelling, raising the roof to include two side dormers, plus internal alterations. Condition 2 relates to approved plans. The change of proposed gable end dormers to flat roof dormers as per plans 18002-05D &

Date :- 30/01/2019

Observations on the following Planning Applications

<u>Application No</u>	<u>Date Recd</u>	<u>Applicant Name</u>	<u>Location</u>
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18002-06D.

Observations : The Committee felt that the originally permitted gable dormers were preferable to the proposed flat roof design and recommended that the application be refused.

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Woodley Town Council

MALONE PARK

REPORT OF THE TOWN CLERK

Purpose of Report

To note that the lease between the Town Council and Wokingham Borough Council to manage and maintain Malone Park came to an end in 2008 and to seek Council approval to enter into discussions with Wokingham Borough Council with the aim of the land at Malone Park being transferred into Town Council ownership.

Background

Since 1967 the Town Council has managed and maintained Malone Park under the terms of two leases between the Town Council and Wokingham Borough Council. The most recent lease expired in 2008. The lease included the Town Council paying an annual rent, which was set at £65 for the final five years of the lease term. No rent has been paid since the lease ended. (Plan and location of park attached.)

Information

At the Strategy and Resources Committee meeting on 29 April 2008 the Town Council considered the offer from Wokingham Borough Council of a further 10 year lease of Malone Park with a proposed annual rent of £75. Members considered this and agreed to request that Wokingham Borough Council consider transferring the land to the Town Council (Min. No. 68).

A letter was duly sent to the Estates Unit in Property Services at the Borough Council making this request and, despite follow up emails from the Town Council, there has been no progress on this matter. Meanwhile, the Town Council has continued to manage, maintain and add to the play equipment at the park.

Last year's over night incursion of travellers on the land raised the matter of ownership and the Borough Council was reminded of the Town Council's request that the land be transferred to the Town Council. Wokingham BC, as owner of the land, funded the soil mounds that were placed at the access approaches to the park and discussions were had about a more permanent way of deterring vehicles onto the park area, although no further works have been undertaken by the Borough Council at this point.

At the Leisure Services Committee meeting on 15 January 2019 Members agreed to continue to seek the transfer of ownership of Malone Park from Wokingham Borough Council to the Town Council (Min. No. 44).

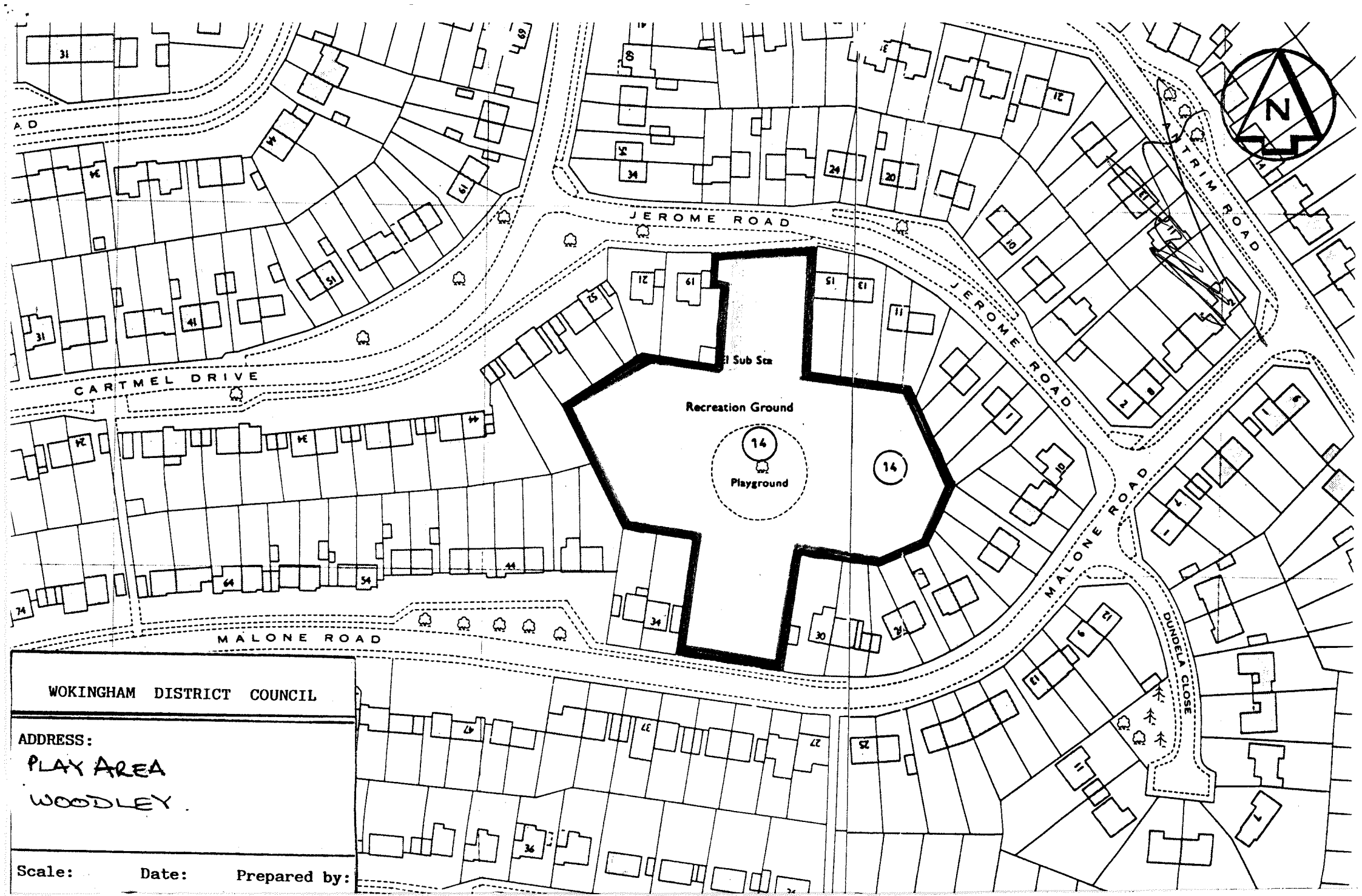
The power to consider and approve, or otherwise, all matters relating to Council land and land acquisition rest with the Council.

Resources

A transfer of the land would not incur additional costs over and above those already being spent. In the future there are likely to be matters that will require expenditure on or investment in the park, for example new play equipment, tree works, refencing if required. If the land were leased the Council would still bear those costs.

Recommendation:

- ◆ **That Members confirm the proposal to seek the transfer of ownership of the land at Malone Park from Wokingham Borough Council to the Town Council.**



WOKINGHAM DISTRICT COUNCIL

ADDRESS:
PLAY AREA
WOODLEY

Scale: Date: Prepared by:

Report of a Meeting of the Bulmershe Site of Urban Landscape Value Joint Working Party held at the Oakwood Centre on Thursday 24 January 2019 at 10:00 am

Present: Woodley Town Councillors: *K. Baker; D. Stares*
Earley Town Councillors: *S. Matthews; A. Swaddle*

Also Present: *Linda Matthews, Committee Officer, Woodley Town Council*
Jo Shaw, Deputy Town Clerk, Earley Town Council

1. **APPOINTMENT OF CHAIRMAN**

Councillor Swaddle nominated Councillor Baker to chair the joint working party and all present agreed. Councillor Baker took the chair.

2. **APOLOGIES FOR ABSENCE**

There were no apologies for absence.

3. **DECLARATIONS OF INTEREST**

There were no declarations of interest made by members of the working party.

4. **WOKINGHAM BOROUGH COUNCIL LOCAL PLAN UPDATE**

The proposal to change the classification of part of the SULV land in the Wokingham Borough Council Local Plan Update from "Public Open Space" to "Leisure/ Public Open Space" was discussed and all present agreed that this should be opposed in order to prevent any further building taking place on the SULV.

The following joint statement was agreed:

"Earley Town Council and Woodley Town Council's joint working party on the Bulmershe Site of Urban Landscape Value (SULV) known as the Bulmershe Fields, site reference 5WO003, do unanimously request that Wokingham Borough Council change the suggested use allocation of this site in the Local Plan Update from "Leisure/Public Open Space" to simply "Public Open Space", which is what is recorded as the current use classification. Residents of both councils have made their feelings known and they wish this area to remain as it currently is, and to ensure the retention of the existing grass sports fields and the provision of public open space for informal recreation without the threat of any building, even if it would be to provide additional leisure facilities."

The Chairman reported that he had been informed by Wokingham Borough Council that the classification of "Site of Urban Landscape Value" was no longer used to provide protection for new areas of land, although it remained in use for previously categorised areas. The new classification used to provide protection for open areas was "Local Green Space" and it was agreed that working party members would investigate the protection afforded by this classification and meet in the future to discuss whether to seek to change the classification of the Bulmershe SULV.

Meeting closed at 10:40 am

Tel: (0118) 974 6000
 Email: julian.mcghee-sumner@wokingham.gov.uk
 Date: 29 January 2019



**WOKINGHAM
BOROUGH COUNCIL**

Leader of the Council
 Wokingham Borough Council
 P.O. Box 69
 Shute End, Wokingham
 Berkshire RG40 1WN
 Tel: (0118) 974 6000
 Minicom No: (0118) 9746991

Dear Partners,

WOKINGHAM BOROUGH COUNCIL PLAN UPDATE

Following our previous communication to you in November 2018, regarding the postponement of the Community Conference, I would like to update you on the new approach we are taking to formulate the Wokingham Borough Council Plan.

Work continues to shape the Council Plan and to agree the vision and priorities for Wokingham Borough over the next five years. We have heard from the public, through a number of engagement events, on what they think are the challenges facing our Borough and what areas they feel need improving. The next steps are now for us to share information with our partners on what work is currently underway and agree the solutions we can deliver in partnership.

We value your involvement as a partner and would like to thank you for your support and contributions to date. We are keen to ensure the Council Plan is created in partnership and reflects the work and aspirations of us all going forward. Hence we will continue to welcome discussions with all partners.

I enclose the findings from our public engagement for your review and would be grateful if you could share the following information, which will be used to shape the Council Plan, before Friday 8th February 2019:

- data that you hold related to the challenges.
- public feedback that you hold related to the challenges.
- work you have underway or planned to tackle the challenges facing Wokingham Borough outlined in the Wokingham Borough Engagement Summary
[\(\[http://www.google.co.uk/url?sa=t&rct=j&q=&esrc=s&source=web&cd=1&cad=rja&uact=8&ved=2ahUKewjky7bqhZDgAhUPzaQKHWIoCxMQFjAAegQIARAC&url=http%3A%2F%2Fwww.wokingham.gov.uk%2F_resources%2Fassets%2Fattachment%2Ffull%2F0%2F463242.pdf&usg=AOvVaw3eGBaXX6UJh7eL9ZCPNzD-\]\(http://www.google.co.uk/url?sa=t&rct=j&q=&esrc=s&source=web&cd=1&cad=rja&uact=8&ved=2ahUKewjky7bqhZDgAhUPzaQKHWIoCxMQFjAAegQIARAC&url=http%3A%2F%2Fwww.wokingham.gov.uk%2F_resources%2Fassets%2Fattachment%2Ffull%2F0%2F463242.pdf&usg=AOvVaw3eGBaXX6UJh7eL9ZCPNzD-\)\)](http://www.google.co.uk/url?sa=t&rct=j&q=&esrc=s&source=web&cd=1&cad=rja&uact=8&ved=2ahUKewjky7bqhZDgAhUPzaQKHWIoCxMQFjAAegQIARAC&url=http%3A%2F%2Fwww.wokingham.gov.uk%2F_resources%2Fassets%2Fattachment%2Ffull%2F0%2F463242.pdf&usg=AOvVaw3eGBaXX6UJh7eL9ZCPNzD-)
- any other comments about the Council Plan.

If you would like to discuss any elements of the Council Plan further, share any information or have any questions then please do not hesitate to contact us via email: louise.griffin@wokingham.gov.uk.

I look forward to our continued work together.

Yours sincerely,

Julian McGhee-Sumner
 Leader of the Council.

REPORTS FROM OUTSIDE BODIES

Campaign for Place – Tuesday 15th January 2019

The Cleaner and Greener campaign now comes under this new title.

I attended the meeting on 15th January. This was a very interesting meeting with a lot of emphasis on the new food waste collection starting in April.

16 new lorries, with 3 sections, will come into use in April. These are funded by Veolia who have had their contract extended until the end of March 2026.

Everyone will receive a small indoor bin and a larger outdoor bin, both with locking lids, and liner bags for the small bins. The food sections of the lorries will not crush the food enabling the bags to be separated out and recycled at the depot. All food waste can be recycled including cooking oil (as long as it is in a sealed plastic bottle) but composting is to be encouraged for raw material. It is hoped that using this scheme will reduce the number of blue bags being ripped open by vermin etc.

Posters advertising the scheme have been developed and will appear on bus shelters from 15th March.

Re3 have developed an app (re3cyclopedia) to enable people to check what can be recycled.

Compost, made from the garden waste, will be available again this year from both Smallmead and Longshot Lane. This will still be sold at £3.50 a bag or 3 for £10.00. This was so successful last year that double the amount will be produced this year.

The Green Redeem incentive scheme seems to have run its course and suggestions for a new incentive scheme were invited.

The Borough Clean Up will be on the weekend of 23rd/24th March.

We had reports from both Earley and Woodley Adopt a Street schemes. These are both working very well with many roads covered in both areas.

We also had information from Crowthorne Reduce Our Waste (CROW). They have made huge strides in reducing plastic waste including a local shop selling washing liquid 'loose' if you take along your own container!!! They have become involved through Surfers Against Sewage who produce literature to enable towns/parishes/individuals to develop ways of reducing their plastic waste.

Altogether a very interesting and thought provoking meeting.

We are hoping to have a trip to the food recycling depot in Oxfordshire in May or June.

Cllr Mary Walker

Town Mayor's Engagements – 12 December 2018 to 5 February 2019

December	12	Mayor of Earley's Christmas Reception
	16	"Aladdin on Ice" - Bracknell Ice Rink
	19	Waingels College Presentation Evening

Woodley Town Council

Charges 2019/20 Appendix

Proposed charges 2019/20

WOODFORD PARK LEISURE CENTRE - ROOM HIRE

	Actual 2018/19	Proposed 2019/20	% Incr
GAMES ROOM			
Woodley Resident	11.70	12.50	6.8 Increase to match Tea
Other (<i>Non Woodley resident</i>)	18.70	20.00	7.0 Room charges
Premium Rate WR (<i>Woodley resident</i>)	17.55	18.75	6.8
Premium Rate NW (<i>Non Woodley</i>)	28.05	30.00	7.0
TEA ROOM			
Woodley Resident	12.25	12.50	2.0
Other NW	19.90	20.00	0.5
Premium Rate WR	18.35	18.75	2.2
Premium Rate NW	29.85	30.00	0.5
FUNCTION ROOM			
Woodley Resident	23.80	25.00	5.0 Charges now match
Other NW	38.50	40.00	3.9 Games and Tea Room
Premium Rate WR	35.70	37.50	5.0 rates
Premium Rate NW	57.75	60.00	3.9
COMMITTEE ROOMS			
Woodley Resident	7.55	7.90	4.6
Concessionary Rate	6.00	6.50	8.3
Other NW	11.45	12.00	4.8
UPPER ROOM (CTTEE RM 1&2)			
Woodley Resident	11.70	12.50	6.8
Concessionary Rate	8.35	9.00	7.8
Other NW	18.95	19.80	4.5

NB Premium applies to Friday and Saturday evenings at Woodford Park LC

Proposed charges 2019/20

WOODFORD PARK LEISURE CENTRE - INDOOR SPORTS

	Actual 2018/19	Proposed 2019/20	% Incr
SPORTS HALL			
BADMINTON			
Adult HH	10.00	10.00	0.0
Adult	12.00	12.50	4.2
OAP / Under 18 HH	5.40	5.80	7.4
OAP/Under 18	6.80	7.20	5.9
Club	13.00	13.20	1.5
NETBALL			
Adult Club Rate (per session)	61.00	62.00	1.6
Junior Club Rate	37.75	38.50	2.0
TABLE TENNIS			
Adult HH	6.30	6.50	3.2
Adult	7.20	7.50	4.2
OAP/Under 18 HH	4.20	4.50	7.1
OAP/Under 18	4.70	5.00	6.4
AFTERNOON CLUB			
Healthy Habits	3.40	3.60	5.9
Non Healthy Habits Rate	3.70	3.90	5.4
Healthy Habits Card			
Adults	12.00	20.00	66.7
Under 18s, OAPs, concession	6.00	10.00	66.7

Healthy Habits cards are valid for one year

Proposed charges 2019/20

OUTDOOR SPORTS FACILITIES - WOODFORD PARK

	Actual 2018/19	Proposed 2019/20	% Incr
BOWLS (per session)			
Adults HH	3.80	4.00	5.3
Adults	5.15	5.25	1.9
OAP/Under 18 HH	2.30	2.50	8.7
OAP/Under 18	2.70	3.00	11.1
Woods deposit	5.00	5.00	0.0
Woods hire	3.00	3.00	0.0
CRICKET			
Grass wicket full day - Adults	120.00	125.00	4.2
Artificial wicket full day - Adults	84.50	95.00	12.4
Evening - grass wicket - Adults	89.75	90.00	0.3
Eve/half day artificial wicket - Adults	59.00	65.00	10.2
Community rate (half day/eve AW)	32.50	34.00	4.6
FOOTBALL (per match)			
Adult	75.00	75.00	0.0
Under 18	40.00	40.00	0.0
HARD SURFACE AREA			
FOOTBALL			
Adult	30.00	30.00	0.0
Under 18	20.00	20.00	0.0
NETBALL			
Adult	18.90	20.00	5.8
Under 18	12.05	15.00	24.5
TENNIS			
Adult HH	7.30	7.50	2.7
Adult	9.90	10.00	1.0
OAP/Under 18 HH	4.10	4.50	9.8
OAP/Under 18	5.25	5.50	4.8
3G PITCH			
Partner Club Full Pitch	68.00	69.00	1.5
Standard Full Pitch	94.00	95.00	1.1
Partner Club 5-a-side	25.00	26.00	4.0
Standard 5-a-side	38.00	39.00	2.6
Community/charity/school	16.00	18.00	12.5

Proposed charges 2019/20

HALLS, PLAYGROUPS AND MEMORIAL GROUND

	2018/19	Proposed 2019/20	% Incr
CORONATION HALL			
MAIN HALL (plus cttee room)			
Woodley Resident (WR)	21.80	22.50	3.2
Charities/Concessionary	14.00	14.40	2.9
Other Non Woodley (NW)	34.10	35.00	2.6
Premium Rate WR	32.80	33.70	2.7
Premium rate Charities/Concess	21.00	21.50	2.4
Premium Rate NW	51.20	52.50	2.5
NB Premium rate applies to Friday and Saturday evenings at Coronation Hall			
Brownies/Guides per hour	12.00	12.50	4.2
CHAPEL HALL			
MAIN HALL			
Woodley Resident	17.70	18.20	2.8
Charities/Concessionary Rate	10.50	10.80	2.9
Other NW	26.60	27.30	2.6
CHAPEL HALL			
COMMITTEE ROOM			
Woodley Resident	8.80	9.00	2.3
Charities/Concessionary Rate	6.50	6.70	3.1
Other NW	13.20	13.60	3.0
GENERAL			
Playgroups (per session)	18.00	18.50	2.8
Cupboards (per annum)	26.00	26.70	2.7
MEMORIAL GROUND (per day)			
Charities	115.00	117.90	2.5
Woodley organisation	228.00	233.00	2.2
Non-Woodley organisation	354.00	362.00	2.3
Preparation/Waiting	111.00	114.00	2.7
GARDEN OF REMEMBRANCE			
Plaque - 10 years			
Woodley resident	140.00	144.00	2.9
Non Woodley resident	175.00	180.00	2.9

Proposed charges 2019/20
OAKWOOD CENTRE (including VAT)

Room		Proposed Community groups			Proposed Woodley resident		
		2018/19	2019/20	%	2018/19	2019/20	%
		£	£	Incr	£	£	Incr
Bader Room	1/2 day	43.00	44.00	2.3	56.50	58.00	2.7
	Day	84.00	86.00	2.4	107.00	109.50	2.3
Falcon Room	1/2 day	38.00	39.00	2.6	43.00	44.00	2.3
	Day	70.00	72.00	2.9	84.50	86.50	2.4
Brunel Room	1/2 day	38.00	39.00	2.6	43.00	44.00	2.3
	Day	70.00	72.00	2.9	84.50	86.50	2.4
Falcon & Brunel	1/2 day	76.00	78.00	2.6	86.00	88.00	2.3
	Day	139.00	142.00	2.2	166.50	170.50	2.4
Carnival Hall	1/2 day	101.00	103.50	2.5	129.00	132.00	2.3
	Day	199.00	204.00	2.5	253.00	259.00	2.4
	Evening social event 4+ hrs	163.00	167.00	2.5	218.50	224.00	2.5
Maxwell Hall	1/2 day	85.00	87.00	2.4	111.00	113.50	2.3
Social functions	Day	169.00	173.00	2.4	214.00	219.00	2.3
	Evening social event 4+ hrs	138.00	141.50	2.5	180.00	184.50	2.5
Business bookings	1/2 day new rate		44.00		new rate	58.00	
	Day new rate		86.00		new rate	109.50	
Carnival & Maxwell Halls	1/2 day	146.00	150.00	2.7	183.00	187.50	2.5
	Day	288.00	295.00	2.4	360.00	369.00	2.5
	Evening social event 4+ hrs	250.00	256.00	2.4	304.00	311.50	2.5
Theatre	1/2 day	102.00	104.50	2.5	129.00	132.00	2.3
	Day	201.00	206.00	2.5	254.00	260.00	2.4
Miles Suite	1/2 day	111.00	114.00	2.7	140.00	143.50	2.5
Social functions	Day	214.00	219.00	2.3	261.00	267.50	2.5
Business bookings:	1/2 day	43.00	44.00	2.3	56.50	58.00	2.7
	Day	83.00	86.00	3.6	107.00	109.50	2.3

Room		Non Woodley			Business		
		2018/19	2019/20	%	2018/19	2019/20	%
		£	£	Incr	£	£	Incr
Bader Room	1/2 day	67.50	69.00	2.2	87.00	89.00	2.3
	Day	131.00	134.00	2.3	156.00	160.00	2.6
Falcon Room	1/2 day	60.00	61.50	2.5	77.00	79.00	2.6
	Day	113.00	116.00	2.7	143.00	146.50	2.4
Brunel Room	1/2 day	60.00	61.50	2.5	77.00	79.00	2.6
	Day	113.00	116.00	2.7	143.00	146.50	2.4
Falcon & Brunel	1/2 day	119.50	122.50	2.5	140.00	143.50	2.5
	Day	226.50	232.00	2.4	247.50	253.50	2.4
Carnival Hall	1/2 day	174.50	178.50	2.3	220.00	225.50	2.5
	Day	291.00	298.00	2.4	334.50	343.00	2.5
	Evening social event 4+ hrs	270.50	277.00	2.4	312.00	320.00	2.6
Maxwell Hall	1/2 day	139.50	143.00	2.5	168.50	172.50	2.4
	Day	276.50	283.50	2.5	300.00	307.50	2.5
	Evening social event 4+ hrs	227.50	233.00	2.4	270.00	276.50	2.4
Other bookings:	1/2 day new rate		69.00		new rate	89.00	
	Day new rate		134.00		new rate	160.00	
Carnival & Maxwell Halls	1/2 day	239.00	245.00	2.5	312.00	320.00	2.6
	Day	473.00	485.00	2.5	499.50	512.00	2.5
	Evening social event 4+ hrs	363.00	372.00	2.5	390.00	400.00	2.6
Theatre	1/2 day	174.50	179.00	2.6	187.50	192.00	2.4
	Day	337.00	345.50	2.5	349.00	358.00	2.6
Miles Suite	1/2 day	179.50	184.00	2.5	199.00	204.00	2.5
Social functions	Day	340.00	348.50	2.5	368.50	377.50	2.4
Other bookings:	1/2 day	67.50	69.00	2.2	87.00	89.00	2.3
	Day	131.00	134.00	2.3	156.00	160.00	2.6

		2018/19	2019/20	
Interview Room	1/2 day	41.00	42.00	2.4
	Day	59.00	60.50	2.5

Woodley Town Council

Revised Budget
Estimates 2018/19

Budget Estimates
2019/20

Revision A

BUDGET SUMMARY 2019/20

	<u>2017/18</u>	<u>2018/19</u>	<u>2018/19</u>	Band D <u>2019/20</u>	<u>2020/21</u>	<u>2021/22</u>
	Actual	Budget	Revised Budget Estimates	Projected Budget Estimates	Projected	Projected
REVENUE EXPENDITURE						
Strategy & Resources	787865	841455	848450	884995	902695	916235
Leisure Services	570397	620198	608545	652440	665489	675471
Planning	31498	31662	31662	31581	32213	32696
	<u>1389760</u>	<u>1493315</u>	<u>1488657</u>	<u>1569016</u>	<u>1600396</u>	<u>1624402</u>
INCOME						
Strategy & Resources	236978	229634	235384	237734	242489	246126
Leisure Services	466479	445251	469102	478908	488486	495813
Community Infrastructure Levy (CIL)	0	0	4583		4675	0
	<u>703457</u>	<u>674885</u>	<u>709069</u>	<u>716642</u>	<u>735650</u>	<u>741939</u>
NET REVENUE EXPENDITURE						
	<u>686303</u>	<u>818430</u>	<u>779588</u>	<u>852374</u>	<u>864747</u>	<u>882463</u>
CAPITAL & PROJECT EXPENDITURE						
Strategy & Resources	45000	45000	45000	45000	45000	45000
Capital Programme						
Capital & Projects	262429	262428	262428	271610	266210	264681
CIL			4583			
	<u>307429</u>	<u>307428</u>	<u>312011</u>	<u>316610</u>	<u>311210</u>	<u>309681</u>
TOTAL NET EXPENDITURE						
	<u>993732</u>	<u>1125858</u>	<u>1091599</u>	<u>1168984</u>	<u>1175957</u>	<u>1192144</u>
Financed as follows						
Precept Support Grant (from WBC)	25932	17288	17288	8644		
Precept	1081303	1101119	1101119	1123528		
Precept and grant funding	<u>1107235</u>	<u>1118407</u>	<u>1118407</u>	<u>1132172</u>		
Funds to (-) or from (+) Council's general reserve						
(a minus figure shows contribution to reserves)	-113503	7451	-26808	36812		
TOTAL NET FUNDING	<u>1107235</u>	<u>1118407</u>	<u>1118407</u>	<u>1132172</u>		
TAX BASE						
	10133.1	10318.8	10318.8	10528.8		
£ Band D pa	106.71	106.71	106.71	106.71		
RESERVES - General Reserve						
General Reserve at 1st April	459018	485587	485587	448375		
2017/18 - 1% incr precept - allocation to special projects	-10741					
Releases to general reserve	15503					
GR to EMR-mayoral £4.7K lake £70K WPLC £10K, SpdWE7K	-91700					
2018/19 Utility V £12,170		-12170	-12170			
Transfer to Building & Facilities Fund			-50000			
Additional funds to Mayoral regalia EMR			-1850			
General reserve at 31st March	485587	465966	448375	411563		
EARMARKED RESERVES AS AT 31/12/18						
	£			£		
Capital programme	14865	JAC - Loddon Mead project		3000		
Building and facilities fund	64139	Public toilet EMR		-229		
Oakwood Centre marketing	1258	WPLC Bursary Fund		1500		
Maintenance Workshop	77374	WPLC Sports grants		8414		
Repairs and renewals	26433	Elections reserve		13729		
WPLC changing rooms	10000	Allotment - toilets		1370		
Special projects fund	25040	Speedwatch equip		1329		
Woodford Park Lake project	147972	WPLC development		67300		
Play area reserve	17662	WW1 Info boards		3921		
Mayoral regalia	6550	Allotment security		654		
Bookings software	30000	Clock/Centre Stage		2984		
3G pitch carpet replacement	24000	CIL funds		4583		
Youth shelter	687					
			Total	554535		

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STRATEGY AND RESOURCES COMMITTEE - BUDGET SUMMARY 2019/20

Expenditure		Actual	Estimate	Revised Est	Estimate
		2017/18	2018/19	2018/19	2019/20
Code	Description				
	Central Costs	211821	237117	231644	244102
	Democratic Costs	48647	50227	56179	52535
	Corporate Management	296351	326005	317575	345240
	Capital Projects	45000	45000	45000	45000
	Grants -Section 137	3400	4000	3940	4000
	Oakwood Centre	156783	154436	171079	167478
	Maintenance HQ	7807	6100	5400	5100
	Woodley Town Centre Man Init	63056	63570	62633	66540
	Capital and Projects	262429	262428	262428	271610
Total		1095294	1148883	1155878	1201605
Income		Actual	Estimate	Revised Est	Estimate
		2017/18	2018/19	2018/19	2019/20
Code	Description				
	Central Costs	9917	7346	8039	9205
	Democratic Costs	1053	0	0	0
	Corporate Management	8990	9180	9180	9180
	Capital Projects	0	0	0	0
	Grants -Section 137	0	0	0	0
	Oakwood Centre	166590	167171	168933	171349
	Maintenance HQ	0	0	1232	0
	Woodley Town Centre Man Init	50428	45937	48000	48000
	Capital and Projects	0	0	0	0
Total		236978	229634	235384	237734
Net		858316	919249	920494	963871

Central Costs 101						
Expenditure		Actual	Estimate	Revised Est	Estimate	
		2017/18	2018/19	2018/19	2019/20	Information
Code	Description					
4001	Staff costs	121209	139387	126568	140922	1 post vacant for a period, funding for admin support was higher than apprentice costs in the year. 2019/20 pay award impact.
4007	Health and Safety training	1100	2000	1000	2000	
4008	Training	3762	5000	4500	5000	
4010	Expenses	1411	1500	1200	1350	
4013	Oakwood Centre rent	35188	35900	35900	37100	
4016	Cleaning materials/1st aid	0	30	30	30	
4020	Publications	78	100	100	100	
4021	Telephone & Internet	4145	2500	2500	2500	
4022	Postage	1462	1200	1300	1300	
4023	Stationery	1613	2000	1500	1500	
4030	Advertising - staff	150	1500	1800	1500	
4031	Public Relations	6323	8000	8000	11500	Transfer of OC prom budget to general PR
4042	Office equipment & maint	7502	9000	10000	9300	Lower cost printer contract in 2019/20
4045	Repairs and renewals	14000	14000	14000	14000	
4046	Emergency repairs	2315	4000	4000	4000	
4522	VAT partial exemption	11563	11000	19246	12000	
Total		211821	237117	231644	244102	
Income		Actual	Estimate	Revised Est	Estimate	
		2017/18	2018/19	2018/19	2019/20	
Code	Description					
1090	Misc income	652	400	200	200	
1091	Printing/photocopier	12	30	20	20	
1096	Bank/other interest	2761	3300	4203	5250	
1171	TCMI office costs	3545	3616	3616	3735	
	Trans from staff regrading fund	2947				
Total		9917	7346	8039	9205	
Net		201904	229771	223605	234897	

Democratic costs 102						
Expenditure		Actual	Estimate	Revised Est	Estimate	
		2017/18	2018/19	2018/19	2019/20	Information
Code	Description					
4001	Staff	39770	40227	40849	42490	
4008	Members exp/training	0	1000	200	1000	2019 Cllrs induction training
4201	Civic costs/allowance	1600	1700	1700	1700	
4211	Election expenses	6000	6000	12130	6000	2018 2 by-elections additional funds
4213	Room Hire - Council meetings	1277	1300	1300	1345	for annual allocation to fund for election costs 2019
Total		48647	50227	56179	52535	
Income		Actual	Estimate	Revised Est	Estimate	
		2017/18	2018/19	2018/19	2019/20	
Code	Description					
	Transfer from staff regrade fund	1053	0	0	0	
Total		1053	0	0	0	
Net		47594	50227	56179	52535	

Corporate management 103						
Expenditure		Actual	Estimate	Revised Est	Estimate	Information
Code	Description	2017/18	2018/19	2018/19	2019/20	
4001	Staff	63633	65355	65842	68140	
4002	NI	51840	56750	55700	60000	2019 pay increase plus
4005	Superannuation	118159	138600	133500	154000	increase in employers contributions
4018	Payroll/realtime/auto enroll	1817	2000	2000	2000	
4024	Affiliation fees	4035	4400	4133	4400	
4025	Insurance	30559	36000	33000	36000	New workshop and equipment
4051	Bank charges	3007	3200	3400	3400	
4056	Legal & prof exp	10000	4000	4000	4000	
4057	Accounts/Audit	8501	8500	8500	8500	
4058	HR & Health Safety service	4800	4800	4800	4800	
4320	Residents survey	0	2400	2700	0	
Total		296351	326005	317575	345240	
Income		Actual	Estimate	Revised Est	Estimate	
Code	Description	2017/18	2018/19	2018/19	2019/20	
1095	Credit card charges	75	0	0	0	
1174	Recharged NI	2894	2850	2850	2850	
1175	Recharged superannuation	6021	6330	6330	6330	
Total		8990	9180	9180	9180	
Net		287361	316825	308395	336060	

Capital programme 104						
Expenditure		Actual	Estimate	Revised Est	Estimate	Information
Code	Description	2017/18	2018/19	2018/19	2019/20	
4720	Revenue to Capital	45000	45000	45000	45000	
Total		45000	45000	45000	45000	
Income		Actual	Estimate	Revised Est	Estimate	
Code	Description	2017/18	2018/19	2018/19	2019/20	
Total		0	0	0	0	
Net		45000	45000	45000	45000	

Grants - Section 137 - 105						
Expenditure		Actual	Estimate	Revised Est	Estimate	
		2017/18	2018/19	2018/19	2019/20	Information
Code	Description					
4601	Grants	3400	4000	3940	4000	
Total		3400	4000	3940	4000	
Income		Actual	Estimate	Revised Est	Estimate	
		2017/18	2018/19	2018/19	2019/20	
Code	Description					
Total		0	0	0	0	
Net		3400	4000	3940	4000	

Oakwood Centre 107						
Expenditure		Actual	Estimate	Revised Est	Estimate	
		2017/18	2018/19	2018/19	2019/20	Information
Code	Description					
4001	Staff	77226	81884	82389	86143	
4006	First Aid	0	40	30	30	
4011	Rates	8388	8712	8640	8925	
4012	Water rates	3002	2600	3500	3500	
4014	Lighting and heating	21334	21000	21000	21000	
4016	Cleaning/other materials	3015	3000	2500	2500	
4017	Contract cleaning	17561	17000	17500	18260	
4021	Telephone	1096	500	500	500	
4022	Postage	50	50	50	50	
4023	Stationery/printing	53	150	70	70	
4026	Certification/Inspection costs	4872	2000	6000	6000	2018/19 Fixed wire/lightening protection. Remedial lightening works £2,500 in 2019/20
4032	Promotion/publicity	933	1500	1500	0	2019 All council promotion costs in Central costs budget
4036	Repairs, materials,decorations	10522	7000	18000	10000	2018/19 Boiler & water tank replacement/broken windows/office lighting/ dehumidifiers. 2019/20 additional works likely.
4041	Skip hire	2586	2900	3500	3500	Rev est & 2019/20 est includes exp on carnival skips
4042	Equipment	2572	2000	2000	3000	2019/20 Theatre projector required
4048	Maintenance contracts	2035	2500	2500	2500	
4170	Catering arrangements	1538	1600	1400	1500	
Total		156783	154436	171079	167478	
Income		Actual	Estimate	Revised Est	Estimate	
		2017/18	2018/19	2018/19	2019/20	
Code	Description					
1001	Rent	9309	9571	9633	9904	
1002	Room Hire	98267	100000	98000	99500	
1019	Catering concession	15231	14800	16000	16000	
1090	Other income	7318	5600	8100	7500	Rev est & 2019/20 includes income from carnival re skips
1791	Rent (offices)	35188	35900	35900	37100	
1792	Room hire - WTC	1277	1300	1300	1345	
Total		166590	167171	168933	171349	
Net		-9807	-12735	2146	-3871	

Maintenance HQ/Workshop 108						
Expenditure		Actual	Estimate	Revised Est	Estimate	
		2017/18	2018/19	2018/19	2019/20	Information
Code	Description					
4011	Rates	340	900	0	400	Potential rates cost (half year 2019/20)
4012	Water rates	0	0	0	500	
4014	Lighting and heating	909	800	0	800	
4021	Telephone	1698	1600	1600	1200	New phone contract
4036	Repairs/tools/PPE uniform	3645	1800	2800	1200	Includes cost of new tools following theft
4043	Vehicle costs	1215	1000	1000	1000	
Total		7807	6100	5400	5100	
Income		Actual	Estimate	Revised Est	Estimate	
		2017/18	2018/19	2018/19	2019/20	
Code	Description					
1090	Miscellaneous income	0	0	1232	0	Insurance claim following burglary
Total		0	0	1232	0	
Net		7807	6100	4168	5100	

Woodley Town Centre Management Initiative 109						
Expenditure		Actual	Estimate	Revised Est	Estimate	
		2017/18	2018/19	2018/19	2019/20	Information
Code	Description					
4001	TCMI staff costs	29243	27937	30000	30540	
4261	Town centre expenditure	21010	18000	18000	18000	
4262	Town Centre Management grant	12633	12633	12633	13000	
	Centre stage events	170	5000	2000	5000	
Total		63056	63570	62633	66540	
Income		Actual	Estimate	Revised Est	Estimate	
		2017/18	2018/19	2018/19	2019/20	
Code	Description					
1172	Staff costs recharged	29243	27937	30000	30000	
1173	TCMI contribution rec'd	21015	18000	18000	18000	
	Centre Stage	170				
Total		50428	45937	48000	48000	
Net		12628	17633	14633	18540	

Capital and projects 110

Expenditure		Actual	Estimate	Revised Est	Estimate	
		2017/18	2018/19	2018/19	2019/20	Information
Code	Description					
4737	Oakwood sinking fund	80000	80000	80000	80000	
4950	Lake/Workshop/WPLC interest	0	0	0	6011	New loan for workshop, lake project & refurb WPLC
4951	WPLC interest	10763	9940	9940	9034	
4952	BLC interest	1424	826	826	171	Loan to be paid off 9/19
4953	Woodford Park interest	1194	1003	1003	800	
4954	Chapel Hall interest	4761	4732	4732	4699	
4955	Oakwood - loan interest	96938	96938	96938	96938	
4956	Oakwood interest	3650	3445	3445	3231	
4957	Airfield Centre interest	5834	5570	5570	5280	
4958	3G pitch interest	6994	6558	6558	6108	
4959	Gym WPLC interest	1298	1165	1165	1030	
4960	Lake/Workshop/WPLC capital	0	0	0	7046	New loan for workshop, lake project & refurb WPLC
4961	WPLC capital	8132	8955	8955	9861	
4962	BLC capital	6321	6919	6919	3701	Loan will be paid off 9/19
4963	Woodford Park capital	3145	3335	3335	3538	
4964	Chapel Hall capital	244	273	273	305	
4966	Oakwood -fixed rate - capital	4352	4557	4557	4771	
4967	Airfield capital	2641	2905	2905	3195	
4968	3G pitch capital	10450	10583	10583	15173	
4969	Gym WPLC capital	14288	14724	14724	10718	
Total		262429	262428	262428	271610	
Income		Actual	Estimate	Revised Est	Estimate	
		2017/18	2018/19	2018/19	2019/20	
Code	Description					
Total		0	0	0	0	
Net		262429	262428	262428	271610	

LEISURE SERVICES COMMITTEE - BUDGET SUMMARY					
Expenditure		Actual	Estimate	Revised Est	Estimate
		2017/18	2018/19	2018/19	2019/20
Code	Description				
	Woodford Park Leisure Centre	350480	355800	359972	383381
	Grounds Maintenance-Depot	29577	30365	31296	31126
	Football	13900	20671	20511	21743
	Cricket	7771	10886	10947	11647
	Bowling Green	11175	13569	13211	13993
	Woodford Park	27776	33242	32422	34757
	Memorial Ground	7143	9612	9379	10017
	Garden of Remembrance	5445	7017	6784	8575
	Play Areas /Open Spaces	12792	14684	13994	15280
	Coronation Hall	32184	28312	29191	29000
	Chapel Hall	19542	20209	19352	20165
	Allotments	15612	19032	17726	19399
	Amenities	5757	7972	5599	6571
	Events	6798	10443	10219	7503
	Public toilet	0	10718	894	10718
	Youth services	24445	27666	27048	28565
Total		570397	620198	608545	652440
Income		Actual	Estimate	Revised Est	Estimate
		2017/18	2018/19	2018/19	2019/20
Code	Description				
	Woodford Park Leisure Centre	366972	341201	364555	372279
	Grounds Maintenance-Depot	523	600	300	500
	Football	5606	6729	5676	5075
	Cricket	2467	2500	3441	2455
	Bowling Green	7040	7319	7280	7919
	Woodford Park	6710	6250	6793	6750
	Memorial Ground	226	292	115	118
	Garden of Remembrance	970	1100	1100	1100
	Play Areas /Open Spaces	0	0	0	0
	Coronation Hall	29390	30000	34000	34000
	Chapel Hall	35273	36200	34000	35000
	Allotments	11302	11600	11720	12252
	Amenities	0	0	0	0
	Events	0	0	0	0
	Public toilet	0	1460	122	1460
	Youth services	0	0	0	0
Total		466479	445251	469102	478908
Net		103918	174947	139443	173532

Woodford Park Leisure Centre 201						
Expenditure		Actual	Estimate	Revised Est	Estimate	
		2017/18	2018/19	2018/19	2019/20	Information
Code	Description					
4001	Staff	156760	168930	168221	188784	2019/20 Funding for PT reception & Sp Off grade incr
4004	Coaching/Leisure Att	41624	43656	45100	48038	2019/20 Increase no. of classes
4006	First aid	127	150	150	150	
4009	Uniforms	450	550	555	500	
4011	Rates	21516	23595	21960	22685	
4012	Water rates	3955	2500	3500	3500	
4014	Lighting and heating	20487	22000	22000	22000	
4016	Cleaning/other materials	1476	1969	1580	1659	
4017	Contract cleaning	22603	23886	23539	24876	
4021	Telephone	3523	2500	2500	2500	
4023	Stationery/printing	1613	1700	1828	1920	
4035	Certification costs	3553	4500	5000	3600	
4036	Repairs	21480	8000	13000	10000	2018/19 Heating/gas issues addressed
4037	Alarm maint	0	800	0	0	
4038	Fire equipment	682	800	800	800	
4040	Washroom/mats etc	1194	1336	1373	1442	
4041	Skip hire	1736	1576	1962	2061	
4042	Equipment & maint	3047	5996	5996	6846	
4132	Marketing	0	800	800	800	
4146	Gym equipment	11004	11004	11004	11004	
4241	3G maint/repairs/equip	7903	3500	2786	3182	
4245	3G sinking fund	12000	12000	12000	12000	
4146	Grant funded sports	3136	0	0	0	
4251	Vending supply	10611	14052	14318	15034	
Total		350480	355800	359972	383381	
Income		Actual	Estimate	Revised Est	Estimate	
		2017/18	2018/19	2018/19	2019/20	
Code	Description					
1001	Rent	29187	33950	29970	30518	Optalis lease terms estimated for 2018/19
1002	Public charges - rooms	45400	34745	32075	29877	Rooms used for classes as part of gym membership & loss of pre-school income
1201	Sports hall charges	61763	57550	57795	58662	Loss of Sunday Karate booking
1203	Courses/activities	76592	69125	69242	69934	More gym memmbers making use of FOC classes
1205	Tennis - H.S.A	1692	1778	993	1018	
1210	Sports equipment hire	103	50	150	150	
1220	Healthy Habits cards	1444	1200	1020	800	
1244	3G Pitch	50385	42041	45669	46126	Fewer Community Coaching schemes in 2018/19
1245	Bursary fund income	0	0	1000	0	
1246	Grant funded sports	3136	0	63		
1251	Vending/ice cream/other	17971	20762	20778	21194	
1259	Fitness gym	75894	80000	105800	114000	
	Trans staff regrade fund	3405				
Total		366972	341201	364555	372279	
Net		-16492	14599	-4583	11102	

Depot - grounds maintenance 401						
Expenditure		Actual	Estimate	Revised Est	Estimate	
		2017/18	2018/19	2018/19	2019/20	Information
Code	Description					
4001	Staff	7320	9690	9536	10246	
4006	First aid	235	40	120	80	First Aid kits needed for van and tractor
4009	Protective clothing	332	700	900	700	New uniforms, boots & waterproof jackets
4012	Water rates	527	325	450	450	
4116	Cleaning materials	319	280	200	200	
4020	Other supplies	319	200	200	200	
4021	Telephone	378	380	540	400	2018 new phones purchased. New contract 2019
4036	Repairs	539	200	300	300	
4038	Fire equipment	404	50	50	50	
4041	Skip hire	6424	7000	7000	7000	
4042	Machinery maint/repairs	5387	4000	4500	4500	Hand tools and salt/seed spreader needed
4144	Petrol/oil	2485	2500	2500	2500	
4145	Tree maintenance	4908	5000	5000	4500	
Total		29577	30365	31296	31126	
Income		Actual	Estimate	Revised Est	Estimate	
		2017/18	2018/19	2018/19	2019/20	
Code	Description					
1402	Income Bulmershe Pk	523	600	300	500	
Total		523	600	300	500	
Net		29054	29765	30996	30626	

Football 402						
Expenditure		Actual	Estimate	Revised Est	Estimate	
		2017/18	2018/19	2018/19	2019/20	Information
Code	Description					
4001	Staff costs	13108	17751	17591	18823	
4039	Seed/fertilizer	792	2800	2800	2800	Weed killing/feed spraying and seed
4042	Equipment	0	120	120	120	
Total		13900	20671	20511	21743	
Income		Actual	Estimate	Revised Est	Estimate	
		2017/18	2018/19	2018/19	2019/20	
Code	Description					
1003	Pitch charges	5606	6729	5676	5075	
Total		5606	6729	5676	5075	
Net		8294	13942	14835	16668	

Cricket 403						
Expenditure		Actual	Estimate	Revised Est	Estimate	
		2017/18	2018/19	2018/19	2019/20	Information
Code	Description					
4001	Staff	6554	8876	8797	9412	
4012	Water rates	879	560	750	785	
4039	Seed/fertilizer	338	1400	1400	1400	Weed killing/feed spraying & seed
4042	Equipment	0	50	0	50	
Total		7771	10886	10947	11647	
Income		Actual	Estimate	Revised Est	Estimate	
		2017/18	2018/19	2018/19	2019/20	
Code	Description					
1003	Pitch charges	2467	2500	3441	2455	
Total		2467	2500	3441	2455	
Net		5304	8386	7506	9192	

Bowling green 404						
Expenditure		Actual	Estimate	Revised Est	Estimate	
		2017/18	2018/19	2018/19	2019/20	Information
Code	Description					
4001	Staff	8010	10849	10751	11503	
4012	Water rates	1318	820	900	930	
4014	B Club light & heat	328	0	0	0	
4035	Certifications	0	100	100	100	
4039	Seed/fertilizer	1508	1500	1160	1160	
4040	Equipment/equipment hire	11	300	300	300	
Total		11175	13569	13211	13993	
Income		Actual	Estimate	Revised Est	Estimate	
		2017/18	2018/19	2018/19	2019/20	
Code	Description					
1003	Public fees	38	40	65	65	
1005	Club licence fee	6667	6934	6870	7489	Estimated increase in licence fee - 3.3%
1006	Irrigation/water	335	345	345	365	
1090	Light and heat income	0	0	0	0	
Total		7040	7319	7280	7919	
Net		4135	6250	5931	6074	

Woodford Park 405						
Expenditure		Actual	Estimate	Revised Est	Estimate	Information
Code	Description	2017/18	2018/19	2018/19	2019/20	
4001	Staff	22802	29542	28872	31147	
4012	Water rates	2109	1300	1300	1350	
4020	Other materials	605	500	500	500	
4036	Repairs	1151	500	400	400	
4039	Plants/flowers	517	300	300	300	
4047	Play equipment	386	800	800	800	
4151	Tournaments	206	300	250	260	
Total		27776	33242	32422	34757	
Income		Actual	Estimate	Revised Est	Estimate	Information
Code	Description	2017/18	2018/19	2018/19	2019/20	
1004	Fair site	6097	5500	5043	5500	
1120	Memorial benches	500	0	1000	500	
	Groundrent	113	750	750	750	
Total		6710	6250	6793	6750	
Net		21066	26992	25629	28007	

Memorial Ground 406						
Expenditure		Actual	Estimate	Revised Est	Estimate	Information
Code	Description	2017/18	2018/19	2018/19	2019/20	
4001	Staff	6975	9112	8929	9617	
4039	Seed/fertilizer	0	200	100	100	
4047	Play equipment	168	300	350	300	
Total		7143	9612	9379	10017	
Income		Actual	Estimate	Revised Est	Estimate	Information
Code	Description	2017/18	2018/19	2018/19	2019/20	
1002	Ground hire	226	292	115	118	
Total		226	292	115	118	
Net		6917	9320	9264	9899	

Garden of Remembrance 407						
Expenditure		Actual	Estimate	Revised Est	Estimate	Information
Code	Description	2017/18	2018/19	2018/19	2019/20	
4001	Staff	4369	5917	5864	6275	
4039	Planting/pillars	269	300	120	1500	Refurbish Garden of Remembrance
4071	Inscription costs	807	800	800	800	
Total		5445	7017	6784	8575	
Income		Actual	Estimate	Revised Est	Estimate	
Code	Description	2017/18	2018/19	2018/19	2019/20	
1021	Inscription income	970	1100	1100	1100	
Total		970	1100	1100	1100	
Net		4475	5917	5684	7475	

Play areas and open spaces 408						
Expenditure		Actual	Estimate	Revised Est	Estimate	Information
Code	Description	2017/18	2018/19	2018/19	2019/20	
4001	Staff	11609	13826	13129	14410	
4013	Rent - ground leases	159	158	165	170	
4047	Play equipment	1024	700	700	700	
Total		12792	14684	13994	15280	
Income		Actual	Estimate	Revised Est	Estimate	
Code	Description	2017/18	2018/19	2018/19	2019/20	
Total		0	0	0	0	
Net		12792	14684	13994	15280	

Coronation Hall 501						
Expenditure		Actual	Estimate	Revised Est	Estimate	Information
		2017/18	2018/19	2018/19	2019/20	
Code	Description					
4001	Staff costs	22511	18453	18294	19181	
4006	First aid	0	10	10	10	
4011	Rates	3402	3628	3504	3619	
4012	Water rates	1200	1200	500	1200	Rebate in 2018/19
4014	Lighting and heating	3181	2700	2700	2700	
4016	Cleaning materials	515	600	550	550	
4035	Certification tests	871	600	600	600	
4036	Repairs	310	900	2800	900	Asbestos survey/shutter repair in 2018/19
4040	Washroom services	194	221	233	240	
Total		32184	28312	29191	29000	
Income		Actual	Estimate	Revised Est	Estimate	Information
		2017/18	2018/19	2018/19	2019/20	
Code	Description					
1002	Hall hire	29390	30000	34000	34000	2019/20 - prudent estimate - depends on one off party/social bookings
Total		29390	30000	34000	34000	
Net		2794	-1688	-4809	-5000	

Chapel Hall 502						
Expenditure		Actual	Estimate	Revised Est	Estimate	Information
		2017/18	2018/19	2018/19	2019/20	
Code	Description					
4001	Staff costs	13522	14148	13887	14619	
4006	First aid	0	10	10	10	
4011	Rates	1538	1640	1584	1636	
4012	Water rates	230	240	240	250	
4014	Lighting and heating	1569	2300	1800	1800	
4016	Cleaning materials	160	150	150	150	
4035	Certification tests	1353	600	600	600	
4036	Repairs	976	900	900	900	
4040	Washroom services	194	221	181	200	
Total		19542	20209	19352	20165	
Income		Actual	Estimate	Revised Est	Estimate	Information
		2017/18	2018/19	2018/19	2019/20	
Code	Description					
1002	Hall hire	35273	36200	34000	35000	
Total		35273	36200	34000	35000	
Net		-15731	-15991	-14648	-14835	

Allotments 601						
Expenditure		Actual	Estimate	Revised Est	Estimate	Information
Code	Description	2017/18	2018/19	2018/19	2019/20	
4001	Staff	6322	7782	7476	8149	
4012	Water rates	1816	2200	1000	2000	Water rebate 2018/19
4013	Lease	6500	7300	7500	7500	
4036	Repairs	974	1750	1750	1750	
Total		15612	19032	17726	19399	
Income		Actual	Estimate	Revised Est	Estimate	
Code	Description	2017/18	2018/19	2018/19	2019/20	
1001	Rents	11302	11600	11720	12252	
Total		11302	11600	11720	12252	
Net		4310	7432	6006	7147	

Amenities 602						
Expenditure		Actual	Estimate	Revised Est	Estimate	Information
Code	Description	2017/18	2018/19	2018/19	2019/20	
4001	Staff	3830	4072	3699	4171	
4014	Street lights - fuel	565	900	900	900	
4036	Street lights - repairs	1102	2000	500	500	
4163	Amenities repairs	260	1000	500	1000	
Total		5757	7972	5599	6571	
Income		Actual	Estimate	Revised Est	Estimate	
Code	Description	2017/18	2018/19	2018/19	2019/20	
Total		0	0	0	0	
Net		5757	7972	5599	6571	

Events 603						
Expenditure		Actual	Estimate	Revised Est	Estimate	Information
Code	Description	2017/18	2018/19	2018/19	2019/20	
4001	Staff	2298	2443	2219	2503	
4031	Promotions/materials	1500	5000	5000	2000	
4533	Woodley Carnival	3000	3000	3000	3000	
Total		6798	10443	10219	7503	
Income		Actual	Estimate	Revised Est	Estimate	
Code	Description	2017/18	2018/19	2018/19	2019/20	
Total		0	0	0	0	
Net		6798	10443	10219	7503	

Public toilet 604						
Expenditure		Actual	Estimate	Revised Est	Estimate	
		2017/18	2018/19	2018/19	2019/20	Information
Code	Description					
4011	Rates	0	1000	83	1000	Anticipates public toilet in operation before the end of the 2018/19 financial year
4014	Utilities	0	1200	100	1200	
4033	Cleaning/coin collection	0	5300	442	5300	
4034	Consumables	0	800	67	800	
4036	Maintenance	0	2418	202	2418	
Total		0	10718	894	10718	
Income		Actual	Estimate	Revised Est	Estimate	
		2017/18	2018/19	2018/19	2019/20	
Code	Description					
1603	Public toilet income	0	1460	122	1460	
Total		0	1460	122	1460	
Net		0	9258	772	9258	

Youth Services 608						
Expenditure		Actual	Estimate	Revised Est	Estimate	
		2017/18	2018/19	2018/19	2019/20	Information
Code	Description					
4264	Just Around the Corner SLA	23947	24666	24748	25565	
4266	Youth projects fund	498	3000	2300	3000	
Total		24445	27666	27048	28565	
Income		Actual	Estimate	Revised Est	Estimate	
		2017/18	2018/19	2018/19	2019/20	
Code	Description					
Total		0	0	0	0	
Net		24445	27666	27048	28565	

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PLANNING COMMITTEE BUDGET SUMMARY 2019/20					
Expenditure		Actual	Estimate	Revised Est	Estimate
		2017/18	2018/19	2018/19	2019/20
Code	Description				
	Grants and Service Level	31498	31662	31662	31581
	Agreements				
Total		31498	31662	31662	31581
Income		Actual	Estimate	Revised Est	Estimate
		2017/18	2018/19	2018/19	2019/20
Code	Description				
Total		0	0	0	0
Net		31498	31662	31662	31581

Annual Grants/Service Level Agreement 605						
Expenditure		Actual	Estimate	Revised Est	Estimate	
		2017/18	2018/19	2018/19	2019/20	Information
Code	Description					
Grants						
4663	Citizens Advice Bureau	6318	7000	7000	6620	Requested £6620
4665	Keep Mobile	1000	1000	1000	1200	Requested £2000
4667	ARC	5200	5500	5500	5000	Requested £5000
4669	Lend and Play Toy Library	1000	0			
	Friends of Woodford Park	500	0			
	First Days School Days project		0		0	Requested £1800
	ReadiBus (grant)	17480				
Service Level Agreement						
4661	Readibus		18162	18162	18761	Service Level Agreement wef 2018
Total		31498	31662	31662	31581	
Income						
		Actual	Estimate	Revised Est	Estimate	
	Description	2017/18	2018/19	2018/19	2019/20	
Code	Description					
Total		0	0	0	0	
Net		31498	31662	31662	31581	